

**Minutes of Outseats Parish Council Meeting held on Monday 24 May 2010 in the Hathersage
Methodist Church Lounge at 7.30pm**

Present: Councillor Jane Marsden – Chairman
Councillor Jean Hodgkinson
Councillor Pauline Whitney
Councillor Bill Gordon
Councillor Anne Claxton
Councillor Simon Taylor

In attendance
Councillor Chris Cartledge (Hathersage PC)
District Councillor David Hoskin

Clerk: David Palmer

No members of the public were present.

50/10 Election of Chairman and Vice-Chairman

It was resolved unanimously that Councillor Marsden should be appointed Chairman of the Council and Councillor Whitney Vice-Chairman for the forthcoming year. They each signed a Declaration of Acceptance of Office.

51/10 Apologies

There were apologies for absence from Councillor Graham Markham (on holiday).

52/10 Variations in Order of Business

There were no variations in the Order of Business.

53/10 Declaration of Members' Interests

No Councillors declared an interest.

54/10 Public Speaking

1. PCSO Anthony Boswell had sent his apologies and a short report. This stated that there had been 6 crimes in the village during the month, including a burglary on Mill Lane and two cases of theft. There were 16 other incidents, including two calls for nuisance behaviour. Speed checks were continuing on Sheffield Road, with a reduced number of cautions and it was highlighted that the vehicle activated sign had finally been put in place and seemed to be having an effect.
2. District Councillor David Hoskin said there may be changes to the DDDC refuse collection service next year, although these were now subject to further change following the new government's budget cuts. The current plan was for grey and green bins to be collected on alternate weeks from next year, although food refuse would be recycled whether it was in the green or grey bin. It was also planned that cans would be collected for recycling, in addition to the paper and glass already collected, and it was hoped that a solution for plastics recycling might be found too.

55/10 Parish Council's Register of Member's Interests

Councillors confirmed that their Register of Financial and Other Interests forms were accurate and up to date. Councillor Claxton updated her form with some additional details.

56/10 Committee Representatives

It was resolved that Councillors should represent the Council on committees as follows:-

- a) Churchyard, Church Charities & Burial – Councillor Marsden
- b) Hathersage Gala – Councillor Taylor
- c) Hathersage Memorial Hall – Councillor Hodgkinson
- d) Neighbourhood Watch – Councillors Gordon and Marsden
- e) Hathersage School Governors – Mrs. J. Wood is representing the Council
- f) Hathersage & Outseats Joint Transport Committee – Councillors Marsden, Gordon and Claxton
- g) Hathersage & Outseats Village Plan Steering Group – Councillors Hodgkinson and Marsden
- h) Hathersage Parish Council Recreation Committee – Councillor Whitney
- i) Hope Valley & High Peak Transport Partnership – It was agreed that Councillor Furness should continue to represent the Council's interests and it was also noted that Mr Stephen Briscoe of Hope Valley Rail Users Group was very good at keeping the Council updated of developments
- j) Lafarge Liaison Committee – Councillor Claxton
- k) Friends of the Millennium Garden – Councillor Taylor
- l) Stanage Forum – Councillors Gordon, Marsden and Hodgkinson.

- 57/10 Review of System of Internal Audit and Appointment of Internal Auditor for Financial Year 2010-2011
Council reviewed the system of internal audit and deemed it to be satisfactory. It was resolved that Councillor Claxton would remain as the internal reviewer of the Council's accounts and that Mr Brian Wood would be the formal Internal Auditor and make the annual review of the Council's accounts.
- 58/10 Minutes of Parish Council Meeting
It was resolved to confirm as a correct record minutes of the meeting held on 26 April 2010.
- 59/10 Planning Matters
It was resolved to note that the following Planning Decision Notice had been received:
NP/DDD/1209/1091 – Riverside Herb & Garden Centre, Castleton Road; change of use of garden centre to mixed use as garden centre, retail and café. Application granted subject to conditions
- 60/10 Finance
1. It was resolved to note the Statement of Accounts for April 2010. The Clerk had highlighted that the budget column had been updated for the new financial year and that a number of payments to Hathersage Parish Council that were for the previous year had actually been paid in the new financial year and so were included in the new Statement of Accounts. The Clerk also noted that a payment of £316.71 for the village website was on the new sheet; this had been paid for by a reduction of the Village Projects Reserve Fund. The Council resolved to approve this use of the Reserve.
 2. The Council resolved to accept the new Parish Council Insurance Policy offered by Aviva via Came & Co insurance brokers. All the papers had been circulated to the Councillors several weeks in advance and it was agreed that the new policy offered better cover than the old one and at a cheaper premium. It was further resolved to accept the 3-year binding agreement with Aviva, thereby achieving a further discount of the premium.
 3. It was resolved to accept the Clerk's recommendation that a laminator be purchased, so that the Council could post notices on all of the Parish's noticeboards.
 4. It was resolved to authorise the following accounts for payment (total sum £799.03):

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| Clerk | salary, office allowance and expenses for May | £205.26 |
| DALC | training day for Chairman & Clerk | £60.00 |
| DCTP | power of well being training for 3 Councillors | £45.00 |
| Brian Wood | internal audit of accounts | £46.50 |
| Broker Network Ltd | parish insurance | £314.99 |
| Staples | stationery | £127.28 |
- 61/10 Audit Commission Return 2010
The Council reviewed and approved the accounting statements provided in Section 1 of the Audit Commission Return and reviewed and approved that each of the governance statements in Section 2 could be responded to as "Yes". It was resolved that the completed Audit Commission Return reflected a true record of the Council for the year to 31 March 2010.
- 62/10 Review of Policies
The Council resolved to approve the following policies with updates as circulated to the Councillors in advance of the meeting:
 - Standing Orders
 - Financial Regulations
 - Grant Awarding Policy.
The Clerk was asked to check that the terms of the Standing Orders did not contradict his Contract of Employment and to report back to the Council if they did. The Council resolved that the Complaints Procedure should be updated to allow an appeals procedure, so the Clerk was instructed to make these changes and present the new policy to the next meeting.
- 63/10 Risk Assessment
The Council resolved to approve the Risk Assessment with updates as circulated to the Councillors in advance of the meeting.
- 64/10 Staff Matters
The Chairman had been unable to complete the Clerk's Annual Appraisal due to computer issues; it was agreed that this would be done in the coming month. The Council resolved to increase the Clerk's salary by two salary points and back date this to 1 April, as required in his Contract of Employment.

65/10 Correspondence for Decision

1. It was resolved that Councillors Marsden, Gordon, Hodgkinson and the Clerk would represent the Council at a meeting of parishes on ancient lanes in Bradwell on 25 May.
2. It was resolved that Councillor Claxton and the Clerk would represent the Council at the Peak Park Parishes Forum meeting with PDNPA on 12 July.
3. It was resolved that Councillor Gordon would represent the Council at the Derbyshire Constabulary Annual Parish Councils Evening on 12 October.

66/10 Consultation Documents

1. Following a question raised by a member of the public at the Annual Parish Meeting, the Council concluded that they did not see as an issue the time provided by PDNPA and other organisations for the Council to review their consultation documents.
2. DCC Minerals Core Strategy – the Council resolved that the PDNPA's strategy was far more relevant to Outseats in this regard.
3. DCC Local Transport Plan 2011-2026 – the Council resolved that Councillor Whitney would respond on the Council's behalf.

67/10 Items for Information

It was resolved that the following items for information should be received:

Derbyshire Association of Local Councils Circulars 23/10 – 27/10
Hathersage Parish Council Agenda 4/5/10; Minutes 4/5/10, Annual Parish Meeting Agenda 4/5/10
Recreation Committee Agenda 11/5/10; Minutes 20/4/10
Village Centre Group Minutes 19/4/10, 10/5/10
Memorial Hall Minutes 1/3/10 & Agenda 10/5/10
Derbyshire County Council Message from Derbyshire & Derby Development Plans Joint Advisory Committee; Derbyshire Gold magazine Summer 2010
Natural England England's statutory landscape designations: a practical guide to your duty of regard
PDNPA Letter re previous consultation; Press Releases: Environmental awards, Pedal Peak District
Derbyshire Police Selected Ringmaster mailings
The Clerk May 2010
Peak Park Parishes Forum Newsletter Spring 2010
Hope Valley CRP Minutes 16/3/10
Hope Valley College Newsletter April 2010
Rural Action Derbys The Playing Field Spring 2010

68/10 Committee Reports

1. Hathersage Parish Council (HPC) – Councillor Marsden reported that HPC had also raised issues regarding the proposed temporary marquee at The Plough. It was resolved that Councillor Taylor would attend the next meeting of HPC on 8/6/2010.
2. Recreation Committee – Councillor Whitney reported that the running of the pool was going well and attendance had been good. There were issues with the boiler. Indicative quotes were being obtained for the two options for long term repairs to the pool; the plan being to present them at an open meeting to get as wide a number of views on the options as possible. Councillor Whitney reported that PDNPA had been very helpful regarding advice on funding for the repairs.
3. Joint Transport Committee – Councillor Marsden reported that the new vehicle activated sign was now in place and early indications were that it was having an effect on traffic speeds in the village. The Clerk was asked to send a letter to DCC thanking them for the sign, copied to Jim Dixon of PDNPA.
4. Memorial Hall – Councillor Hodgkinson reported that a new cooker had been purchased. A new audio system was also under discussion.
5. Allotments - Councillor Hodgkinson had attended the AGM. It was resolved that the Chairman's Report and Allotments Accounts be put in the correspondence file.

69/10 Parish Matters and Items for Next Agenda

1. Complaints had been received regarding the noise of tourist helicopters flying constantly through the valley over the weekend. It was resolved that this would be raised by Council's representatives at the PPPF meeting with PDNPA in July.
2. The Clerk was instructed to ask Redwood Landscapes to clear footpaths in the parish.
3. The Clerk was asked to include an article regarding cutting of overgrown hedges in the next newsletter.

Date of Next Meeting

The date of the next meeting is 21 June 2010 at 7.30pm in the Sampson Room of Hathersage Memorial Hall.

The meeting closed at 9.50pm.