**HATHERSAGE PARISH COUNCIL/KING GEORGE’S FIELD TRUST**

Minutes of the Swimming Pool Committee Meeting held at the

Sampson Room, Memorial Hall, at 7.00 p.m. on 9th February 2016.

|  |  |  |
| --- | --- | --- |
| Present: | | Councillors Bridget Hanley; D Jackson (Chair); P Mander; J Marsden; H Rodgers and P Whitney. |
| In attendance: | | AP Jones (Clerk); CF Cave (Finance Officer); M. Wellington (Pool Manager) and G. Foy (Pool Assistant Manager); J. Wilman (Marketing Group); John de Carteret (Transition Hope); Gordon Evans (Member of the public) |
| 107/15 |  | Apologies for absence were received from A. Watts (Professional Adviser); C Wilkinson (Staff and Marketing Group) |
| 108/15 |  | There was no variation in order of business. |
| 109/15 |  | M. Wellington, G. Foy and J. Wilman declared an interest because of their employment at the pool. |
| 110/15 | .1 | Further to minute 032/15 of the August 2015 Swimming Pool Committee meeting, John de Carteret of Transition Hope put forward a proposal that the pool complex be surveyed and audited for energy efficiency as part of a Hope Valley project including The Angler’s Rest Community Pub in Bamford, St. Helen’s Church including Grindleford shop and Hathersage Memorial Hall. Transition Hope has obtained 3 quotes for the work of which Sustainable Building (Nick Parsons of Sheffield) is the best. The quote for the pool element of the project is £736. There is funding available. The work could be carried out by the end of March. Nick Parsons prefers to be accompanied and will contact us with a date and time. He will look at energy production and saving opportunities and will present us with a range of options.  He will need last year’s energy - water, gas and electricity consumption figures. SPC confirmed agreement to proceed with the audit. |
|  |  | John de Carteret left the meeting at this point. |
|  | .2 | Gordon Evans had written to the committee concerning noise nuisance at certain pool events during the 2015 season. The Clerk had sent Gordon details of the decisions taken at the December SPC meeting (minute no. 088/15.2) which were intended to resolve these issues.  Gordon asked for clarification of which events would be taking place in the 2016 season. It was confirmed that the Monthly Friday evening swim to music would continue, but that the type of band and volume would be carefully monitored and music would stop at 9.00 pm. There will be other events, such as the pool’s 80th Anniversary celebrated on 24th July, but no other evening music and no more film shows. Cllr Mander said that the SPC appreciated Gordon coming to the meeting, that the SPC knew mistakes had been made in 2015, and that the SPC are determined to get it right for everyone’s benefit. Ongoing dialogue during the 2016 season would be helpful. |
|  |  | Gordon Evans left the meeting at this point. |
| 111/15 |  | The Minutes of the SPC meeting of 8th December 2015 had been circulated. The minutes were approved and signed by the Chair. |
| 111/15 | .1 | As a matter arising, Cllr Jackson asked it be noted regarding December minute 100/15.4  *SPC will consider renewing the whole perimeter fence with concrete vertical posts and gravel boards to be resistant to rotting and new stained inserts. We will require 3 quotes from recognised fencing contractors. Cllr Jackson to arrange for Mike to obtain quotes.*  This has now been superseded by advice from Simon Gedye to the effect that concrete posts would not be suitable and a more appropriate type of post with a metal section underground should be used. |
| 112/15 |  | Marketing/Advertising/Fundraising – Jo Wilman reported in Chris Wilkinson’s absence.  Opening Day 19th March, Stardust Band will play from 1.00 – 3.00 pm.  Omega Jazz to play at April’s Swim to Music, and Millstone Grit in May.  The Marketing Group are seeking advice on a better sound system to keep the bass and drums at a lower volume; sound monitoring; speaker placement and acoustic screens, recognising that the landscape has an acoustic effect which could be mitigated.  The Marketing Group suggested that the letter to residents sent out at the beginning of each season to give notice of the events planned could also give information about the funds raised by events towards the King George’s Field Trust Charity which is essential to the ongoing existence of the pool. |
| 112/15 | .1 | The Marketing Group asked how the bands fee of £100 should be documented. The RFO advised the bands should invoice King George’s Field.  Page 1 of 3: Chair’s Initials …………………………………………….. Date: 8th March 2016 |
| 112/15 | .2 | Cllr Rogers advised that as there is not a specific item to target for fundraising at present there are currently no big fundraising events being planned. It is an opportunity to give fundraisers and supporters a break and avoid ‘fatigue.’ |
| 112/15 | .3 | The pool newsletter is now in the more efficient format of an email which can be emailed to the whole list with a link to the newsletter. |
| 112/15 | .4 | As also minuted at the February main PC meeting, the SPC wishes to encourage water polo bookings and would need to purchase water polo goals at a cost of approximately £2,100. A grant of £250 has been obtained, and a donation of £500 from the Jumblies could be utilised. The Swimming Club will make a decision to make a donation at its AGM on 10th February. Cllrs Rodgers and Marsden will establish if there are funds available from the Village Plan pot which could also be put towards the goals. It was agreed in principle that HPC will make the purchase and contribute the shortfall. |
| 112/15 | .5 | The Pool Annual Report has been circulated in draft form. Quotes for printing had been obtained and the Brightstar Creative quote was approved but for a reduced quantity of 500 based on feedback from Mike that this would be sufficient. |
| 113/15 |  | **Plant/Machinery and Operational Issues (including review of Ops Jobs List)** |
| 113/15 | .1 | The Aqua mat engineer’s report on the reason for the failure of the pool cover motor makes no mention of a power surge being the cause, so HPC will not be able to claim against insurance. |
| 113/15 | .2 | Emergency Lighting. It had been established that installing emergency lighting to British Standards needed more investigation. Cllr Jackson will gather more information. Cllr Mander suggested we find out what the Memorial Hall arrangements are regarding emergency lighting.  It was also suggested that proving powerful torches might be an alternative solution. |
| 113/15 | .3 | Pool and Shower Boilers – Service Contract. A company is coming to inspect the boilers on 22nd February and quote for a service contract. |
| 113/15 | .4 | Garton’s quote for £2,400 for essential external maintenance was approved. |
| 113/15 | .5 | The SP Ops subcommittee Jobs List was reviewed.  The cubicles have been installed and the painting has been completed (thanks to Mike and George).  A quote of £540 for floor ‘coving’ was approved.  The laying of tiles on the shallow end had been completed;  The shower tiles have been re-grouted.  Extra lighting has been installed.  Johnny Wilson is working on the doors as agreed at the January meeting.  Replacement perimeter fencing - Mike and George will invite fencing specialist companies to come and measure up and quote for this work.  A new LED lighting system for the toilets @ £183 with long term energy savings was approved.  Permission was given for purchase of a new banner for the HPA fence, a new timetable board and a new advertising board. |
| 113/15 | .6 | Lockers – still being investigated. |
| 114/15 |  | Clerk’s Report/Correspondence |
| 114/15 | .1 | The Clerk had received an email from a resident asking to see the letter sent to neighbours at the start of the 2015 season giving notice of pool events, and also details of the sound monitoring carried out at pool events. This had been circulated to committee members. The Clerk was asked to respond on behalf of King George’s Field Trust and email all the relevant information to the resident and also say he is always welcome to attend any Swimming Pool Committee meeting and address the committee directly. *(Clerk’s note: sent on 10th February, with no response to date.)* |
| 114/15 | .2 | It is noted that there is still a vacancy for a Swimming Pool Committee member. |
| 115/15 |  | Solarium/Listing/Conservation/Heritage Lottery Funding.  The Nashmead structural survey report was reviewed. Cllr Jackson will also invite Keith Groom to attend to talk through the report and answer questions from Councillors. It was noted that to renew the roof would require in the region of £50k. |
| 116/15 | .1 | **Staff** – The Staff Development Reviews would be carried out at the start of the season at the same time as training was carried out. The focus would be on individual goals and expectations for the season.  Page 2 of 3: Chair’s signature ………………………………………………. Date: 8th March 2016 |
| 116/15 | .2 | **Staff –** Recruitment. It was noted that some staff losses are likely for the 2016 season, through students moving on/away following graduation. It was discussed that there are several applicants’ names being held on a waiting list for vacancies. This system has operated well with interviews being carried out by Pool Managers. It was agreed the system should continue, under the supervision of Ashley Watts, Professional Adviser. |
| 117/15 | .1 | **Finance** – The Committee reviewed the financial performance of the pool over the years from 2000, considering income generated by ticket sales and other fundraising, advertising and events. It was noted that the pool has in recent years begun to generate income to cover operating costs, that this is a significant improvement in performance, due largely to the commitment and energy of staff and volunteers, which the Committee greatly appreciated. |
| 117/15 | .2 | It was agreed that DDDC needed to be kept up to date with the pool development plans. |
| 118/15 |  | The next meeting of the Swimming Pool Committee will be on Tuesday 8th March 2016 from 7.00 pm at the Sampson Room. |
| 119/15 |  | Items for the March agenda.  Structural Survey  Perimeter fencing  Water Polo goals |
|  |  | The meeting closed at 8.50 pm.  Page 3 of 3: Chair’s Signature …………………………………………. Date: 8th March 2016. |