**HATHERSAGE PARISH COUNCIL**

Minutes of the Swimming Pool Committee Meeting held at the

Sampson Room, Memorial Hall, at 7.00 p.m. on 12th January 2016.

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| Present: | Councillors Bridget Hanley; D Jackson (Chair) ; P Mander; J Marsden; H Rodgers and P Whitney. |
| In attendance: | AP Jones (Clerk); CF Cave (Finance Officer); A. Watts (Professional Adviser); C Wilkinson (Staff and Marketing Group); Jo Wilman (Marketing Group). |
| 094/15 |  | Apologies for absence were received from M. Wellington (Pool Manager) and G. Foy (Pool Assistant Manager) |
| 095/15 |  | There was no variation in order of business.  |
| 096/15 |  | Chris Wilkinson, Ashley Watts and Jo Wilman declared an interest because of their employment at the pool. |
| 097/15 |  | There was no public participation. |
| 098/15 |  | The Minutes of the SPC meeting of 8th December 2015 had been circulated. The minutes were approved and signed by the Chair.  |
| 099/15 |  | Marketing/Advertising/Fundraising – Chris’s report. |
| 099/15 | .1 | The Carol Singing Event on 20th December had raised £90. In 2016 it will be on 18th December and the pool will share the refreshment proceeds with Hathersage Carollers for their chosen charity.  |
| 099/15 | .2 | The Boxing Day swim was busier than expected and there were 164 at the New Year’s Day swim.  |
| 099/15 | .3 | The group are seeking advice on noise level control. |
| 099/15 | .4 | The Pool 80th Anniversary event will be on Sunday 24th July. Staff, Patrons and all stakeholders will be invited. There will be a Bowling Club event on the same day, which will be co-ordinated. This will be used as an opportunity to collect feedback on the 2016 season from stakeholders.  |
| 099/15 | .5 | The suggestion of a commemorative wrought iron archway was being dropped due to costs. |
| 099/15 | .6 | The 80th Anniversary commemorative poster of the pool by Dave Thompson had been circulated and was very much admired. It was decided that the location should be ‘Peak District’ rather than ‘Derbyshire’ and the finial on top of the bandstand should be in more detail. Also the seagulls were rather prominent, although it was recognised that this is very much part of the artist’s style. It was agreed to go ahead with the commission and to ensure that all reproduction rights remained with the Swimming Pool Committee. |
| 099/15 | .7 | It was agreed to proceed with a competition for local schoolchildren to design the 2017 season ticket with a Junior Season ticket for the winner. |
| 099/15 | .8 | A suggestion for an adult art competition for a Christmas Card design was carried forward to a future meeting. |
| 099/15 | .9 | Diana Allen has decided not to organise the 2017 pool calendar. The Clerk will write to thank Diana on behalf of SPC for all her support for the pool over the years. Various pool staff and volunteers have offered to take responsibility for the 2017 calendar. It was agreed that photographs could include any recognisable Hathersage views, not just the pool. |
| 099/15 | .10 | Although SPC had decided to continue with the Aqua Health programme regardless of funding support, the Marketing Group will be applying for local project funding for the programme. |
| 099/15 | .11 | It was agreed to continue advertising in Dore to Door. |
| 099/15 | .12 | The summarised questionnaire results had been circulated. There was no need to change any of the questions. It was decided that a verbal survey will be carried out in the 2016 season. This item to be carried forward to a future meeting. |
| 100/15 |  | **Plant/Machinery and Operational Issues (including review of Ops Jobs List)** |
| 100/15 | .1 | A member of staff at Aqua mat is now helping to chase the engineer’s report on the reason for the failure of the pool cover motor, which is required in support of an insurance claim.  |
| 100/15 | .2 | Following advice from Mike Galsworthy of DDDC it was agreed that the H&S lighting at the pool will have to be carried out to British Standard. Cllr Jackson to ask Mike Wellington to go back to Paul Copley and ask if he knows an electrical engineer that he could approach on our behalf to get the specifications correct and then get Paul to redo his quote if necessary.Page 1 of 2: Chair’s Initials: ………………………………. Date: 9th February 2016. |
| 100/15 | .3 | J. Wilson’s quotes had been circulated. He is to be asked to repair bandstand door, office door and front door. Also to replace the beading on the changing room windows. Fencing work he also quoted for is not to be carried out at this stage. See item 100/15.4 below.  |
| 100/15 | .4 | SPC will consider renewing the whole perimeter fence with concrete vertical posts to be resistant to rotting and new stained inserts. We will require 3 quotes from recognised fencing contractors. Cllr Jackson to arrange for Mike to obtain quotes. |
| 100/15 | .5 | Pool and Shower Boilers – Service Contract. Still awaited. This is cause for concern – how quick will they be at dealing with a problem. |
| 100/15 | .6 | Replacing tiles at the shallow end. A builder to be approached (suggested Jonathan Percival as a reliable tiler). |
| 100/15 | .7 | Break-in 14th December. The office hatch has been made more secure. The light sensor was removed and is to be relocated to a higher position not so easy to reach and remove. |
| 100/15 | .8 | The new cubicles will be installed w/c 25th Jan. or 1st Feb. with 2 to 3 days to install. The colour scheme has been circulated and was approved. It is close to the original. |
| 100/15 | .9 | Lockers – still being investigated. |
| 101/15 |  | Clerk’s Report/Correspondence |
| 101/15 | .1 | Councillor Vacancy on SP Committee. This was noted at January HPC. No volunteers so far. |
| 101/15 | .2 | Hilly Triathlon Hire Charges. It was agreed to charge £150 per hour for the pool hire (an increase on 2015 reflecting the 2016 season prices) and £20 per hour for the hire of HPA (both VAT inclusive). A letter to be sent to the organisers advising of the HPA resurface and insisting their bikes and bike racks not do any damage to the new surface. We will require sight of their Insurance. We also need confirmation that adequate parking provision has been made. |
| 102/15 |  | Solarium/Listing/Conservation/Heritage Lottery Funding. The Nashmead structural survey report has been received but too late for Councillors to have given it consideration for discussion at this meeting. This is carried forward to the February agenda. Cllr Jackson will also ask Keith Groom to consider the windows and leaks into the café. |
|  |  | Chris Wilkinson and Jo Wilman left the meeting at this point. |
| 103/15 |  | **Staff** – The meeting considered the staff structure and succession planning. After considerable discussion it was decided that the current arrangements are working well and there is no business need to review the structure. However, staff needed to have an opportunity to discuss their aspirations and also to be enabled to develop in their roles. It was agreed to introduce a development review. This to be a February agenda item. Ashley/Dave/Clerk to draft and send a reply to Rob Machon’s enquiry. |
| 104/15 |  | **Finance** – The RFO made extremely clear that events at the pool are run by King George’s Field and that this must be specified on every occasion where pool events are publicised. The Clerk will set up separate stationery for dealing with KGF business and sign as Clerk to King George’s Field Trust wherever appropriate. Pool website and magazine items must follow the same procedure. |
| 105/15 |  | The next meeting of the Swimming Pool Committee will be on Tuesday 9th February 2016 from 7.00 pm at the Sampson Room.  |
| 106/15 |  | Items for the February 2016/future agenda. Structural SurveyStaff Development ReviewPerimeter fencingAdults art competitionVerbal survey |
|  |  | The meeting closed at 8.50 pm.Page 2 of 2: Chair’s Signature …………………………………………. Date: 9th February 2016. |