**HATHERSAGE PARISH COUNCIL**

Minutes of the Swimming Pool Committee Meeting held at the

Sampson Room, at 7.00 p.m. on 14th February 2017.

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| Present: | | Councillors Bridget Hanley; D Jackson (Chair); P Mander; J Marsden; H Rodgers; |
| In attendance: | | CF Cave (Finance Officer); A Jones (Clerk); M. Wellington (Pool Manager); C M Wilkinson (Marketing); S. Wyatt (Assistant Clerk) |
| 118/16 |  | Apologies for absence were received from Cllrs S. Turner and P Whitney; A Watts (Professional Adviser); and G. Foy (Asst. Pool Manager) |
| 119/16 |  | There were no variations in order of business. |
| 120/16 |  | Mike Wellington and Chris Wilkinson declared an interest because of their employment at the pool. |
| 121/16 |  | There was no public participation. |
| 122/16 |  | The Minutes of the SPC meeting of 10th January 2017 had been circulated. The minutes were approved and signed by the Chair. |
| 123/16 |  | **Marketing/Advertising/Fundraising.** |
| 123/16 | .1 | A draft of the new season pool brochure was circulated. It requires a final proof read which was carried out by Cllr Rodgers during the meeting. |
| 123/16 | .2 | As more people follow the pool website, fewer copies of the pool brochure will be required this season. A print run of 15,000 was agreed. |
| 123/16 | .3 | Diana Allen would be happy for the 100 Club to be more strongly promoted and grow membership. |
| 123/16 | .4 | It was agreed to re- introduce Patrons and promote the 100 club. A flyer is to be produced – see 130/16 items for March meeting. |
| 124/16 |  | **Plant/Machinery and Operational Issues** |
| 124/16 | .1 | The boiler has been serviced. |
| 124/16 | .2 | The automatic dosing unit has been serviced. |
| 124/16 | .3 | There will be a report on the condition of the pool Hoovers. |
| 124/16 | .4 | The new toilet flooring work will be carried out on 8th, 9th, 10th March. |
| 124/16 | .5 | Garton’s quote of £2,800 for painting the office, toilet and shower blocks was approved. |
| 124/16 | .6 | A further quote for repainting the bandstand @£2,700 was approved. It is planned that this be completed before the anniversary weekend on 24th July 2017. |
| 124/16 | .7 | The preparatory work on the solarium is all but completed. |
| 124/16 | .8 | A Management Asbestos Report will be required for all buildings. Grade 3, the company who carried out the report for the solarium and 2 others will be asked to provide quotes. |
| 124/16 | .9 | The faulty fuses have been replaced but there is some tidying up of the area still to be done. |
| 124/16 | .10 | Green gas has been recommended as a cheaper fuel system. The RFO confirmed that our brokers have checked for the best price within the last year or two. It was discussed that when the current boiler fails SPC should investigate air source/ground source options. It was noted that Moorlands House being next door would be an advantage for usual terms. |
| 125/16 |  | **Clerk’s Report/Correspondence** |
| 125/16 | .1 | South Pole Energy Challenge – request for support. An email had been received at the pool from Ghazala Ahmad-Mear requesting joint promotional work with the pool highlighting the importance of changing to renewable energy sources for the future of the plant. It had suggested various possibilities for joint promotional ventures. The email had been circulated to SPC for consideration. It was agreed to offer support in this way. Mike Wellington will respond direct to see what joint promotions may be possible. Further information is at [www.stebystep.scot](http://www.stebystep.scot)  Page 1 of 2. Chair’s Initials: ……………………………….. Date: 14th March 2017 |
| 126/16 |  | **Solarium Development and Funding** |
| 126/16 | .1 | The contractors have been on site 2½ weeks so far, with handover to roofers expected 13th March, again for 2 weeks. Polysolar are expecting to get on site into April to allow the manufacturing time for the panels. This could be speeded up considerably if HPC would consider using adapted panes already manufactured. 123V the pane installers could be on site from middle of March if we used the adapted stock. This would involve an additional sum of £1,500 to adapt the panels, but this sum would be offset by extra revenue through not delaying the start of the season. It was approved to use adapted stock and pay the additional £1,500 costs. |
| 126/16 | .2 | Simon Gedye had met with Hursts to set out an overview of the works programme. The solarium flooring has not yet been chosen. MW and GF are to investigate options for non-slip all weather flooring. |
| 126/16 | .3 | The green window frames had also not been included in the quote. Hursts to be asked to provide costs for new window frames (possibly changing to white inside and out). |
| 126/16 | .4 | In summary, work on the solarium is now progressing. |
| 127/16 |  | **Staff.** |
| 127/16 | .1 | All Staff are working extremely well and there are no issues. |
| 127/16 | .2 | Rob Wilman has left having now found a full-time, permanent position at Hope College. The RFO needs his P45. |
| 127/16 | .3 | It was agreed that a SPC Councillor member will be appointed as Councillor with responsibility for Child Protection, to carry out Disclosure and Barring Service audit in March and June. The exercise will be carried out jointly by the nominated Councillor and Pool Manager. It was carried forward to the March meeting to appoint the Councillor. |
| 128/16 |  | **Finance.** |
| 128/16 | .1 | The RFO had circulated a proposed budget for 2017/18 for SPC members’ consideration. This was unanimously agreed. |
| 128/16 | .2 | DDDC Funding Review. Correspondence from DDDC explaining proposals for a reduction in funding for the pool had been circulated and considered at February main HPC meeting. That meeting had delegated to SPC to respond to DDDC. Several points were agreed –  1. To reduce the bin collection to every other week in November and December and once a month in January and February. 2. To make clear to DDDC that the DDDC season ticket price must be increased to reflect their reduced contribution. 3. It was appreciated that the notice would enable SPC to take steps to adjust the budget as necessary. 4. It was noted that the committed expenditure reserve held by Derbyshire Dales District Council will all be used for the solarium building works. Cllr Jackson and the RFO were delegated to draft a response to DDDC Officer Karen Henriksen Head of Resources, copied to District Cllr Jean Monks. |
| 128/16 | .3 | The RFO had circulated an up-to-date list of advertising board sponsors. Several had decided not to renew this year. Mike Wellington is to contact Maazi’s and the fencing contractor to invite them to take up a board, and report back to the March SPC meeting. |
| 128/16 | .4 | Sheffield Triathlon Hire Charges – It was noted that this is a substantial fundraiser for the organisers. It was agreed that the pool hire will be increased to £135 per hour for the day, £20 per hour for hire of the HPA for bike parking, and full rate for evening training sessions.  Cllr Mander had discussed the method for protection of the MUGA surface with the organisers. They will put down boards fitted with half tennis balls on the underside to ensure the weight of bikes does not do any harm to the MUGA surface. These will be erected on the Saturday. George Foy will ensure these are in place and warn users not to wear unsuitable footwear into the MUGA, before the start of the event. |
| 128/16 | .5 | Insurance for the event is the responsibility of the organisers (who have confirmed that appropriate insurance is in place.) |
| 129/16 |  | The next meeting of the Swimming Pool Committee will be on Tuesday 14th March 2017 from 7.00 pm in the Sampson Room. |
| 130/16 |  | Items for the March agenda – literature to explain developments at the pool since 2012. |
|  |  | The meeting closed at 8:15 pm.  Page 2 of 2: Chair’s Signature …………………………………………. Date: 14th March 2017. |