**HATHERSAGE PARISH COUNCIL**

Clerk – Mr Steve Wyatt, *Heart of Hathersage, Main Road, Hathersage, S32 1BB*

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Minutes of the Swimming Pool Committee

Meeting held at the Sampson Room, Memorial Hall, Oddfellows Road, Hathersage

7.00 p.m. on 9th April 2019.

Present: Councillors B Hanley, H Rodgers, P Whitney, P Mander (chair), Jane Marsden, W Hanley.

In attendance: SC Wyatt (Clerk), C Cave (RFO), M Wellington, C Wilkinson, S Cass, A Watts.

MINUTES

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| 197/18 |  | Apologies for absence. Cllr Turner; G Foy. |
| 198/18 |  | To decide any variation in the order of business – none |
| 199/18 |  | Declaration of interests. Ash Watts as DDDC advisor, Mike Wellington as pool manager and Christine Wilkinson as lifeguard. |
| 200/18 |  | Public participation. – no one attended |
| 201/18 |  | Confirmation of previous minutes of 12th March 2019 – the minutes were **approved** and signed by the chair. |
| 202/18 |  | Receive notes of Marketing/Advertising/Fundraising Group meetings since March SPC.  The recent night swim went very well.  It was a very good day for the Daffodil Day at Brookfield Manor with £294 taken on cake sales and approx. £600 on the gate. £100 was donated by a past Master Cutler. The Clerk was asked to write thanks to organisers and Brookfield Manor for hosting the event in aid of the swimming pool pump room funds.  There had been a fund raising meeting the previous evening where various fund raising ideas were discussed: a quiz night on 3rd May; further night swims are planned; open farm day; a talk; a ceilidh; auction of promises. Chris W will send round the notes of the meeting.  It was suggested that SPC put in a team for the quiz on 3rd May. The Clerk was asked to email round HPC to raise a team.  Note DDDC contribution to the pool (amount £42,750) confirmation from Chris Cave that this can only be drawn down once there are significant bills to be paid. |
| 202/18 | .1 | Advertising in the Dore to Door & Bradway Bugle has been amended to say heated pool all year round. |
| 202/18 | .2 | Advertising in Primary Times – this was discussed but it was **agreed** not to sign up on this occasion. |
| 202/18 | .3 | Marketing Peak District & Derbyshire website listing subscription – it was **agreed** to renew this subscription and Chris Cave to deal with it. |
| 202/18 | .4 | Club Tropicana - Event Proposal - 24.05.19 –this was discussed and it was **agreed** to decline. |
| 203/18 |  | Plant/Machinery/Operational issues.  No problems at the moment, season ticket sales going well despite the current weather. 516 season tickets sold to last Thursday. |
| 203/18 | .1 | Spectator tickets – a proposal from Mike and George had been circulated (appended to these minutes), this was discussed and it was **agreed** to trial a spectator ticket for this season but that it will be managed on a day to day basis depending on how busy the pool is expected to be. There will be a review for future seasons. Spectator rate is to be £3. There will be a sign on display explaining the spectator rulings/availability. Proposed signage is to be written by Mike and circulated for approval.  Signed: Date: |
| 204/18 |  | Plant room upgrade project – update.  Tom Crooks (Architect) had emailed all members with an update (appended to these minutes) with a 3D mock up. The pictures will be on permanent display in the solarium.  It was noted that the costs for the work are expected to be £175k to £200k.  Tom’s presence at the Daffodil was very much appreciated to explain the project. The Clerk was asked to write to Tom thanking him for his attendance on Daffodil Day to talk about the project. |
| 204/18 | .1 | Staff payments during pool closure.  Mike explained the concerns of staff who rely on income from being employed at the pool. Ash suggested that it would be as well to get advice from ACAS as to how wages should be paid during the closure. The meeting **agreed** that they did not want to lose or alienate the staff as they play such an important part in the success of the pool. It was thought that average earnings may be appropriate or employment on routine maintenance tasks during the closure.  Ash is to gather information and share this with the Clerk, Chris Cave and Cllr Mander. Chris Cave will pass on earnings information for all pool staff to Ash. |
| 205/18 |  | Business Plan. |
| 205/18 | .1 | Photos of staff are yet to be supplied by Mike. |
| 205/18 | .2 | Consider quotes for printing the business plan – quotes had been received and circulated and it was **agreed** to go with City Print Service for 100 copies at £248. |
| 206/18 |  | Staff. – no staff issues, the new member is fitting in very well. There was a question about younger staff leaving next summer for uni – it was thought that there may be 3 or 4. |
| 207/18 |  | Finance - The latest report had been circulated prior to the meeting. |
| 208/18 |  | Clerk’s report/correspondence – none. |
| 209/18 |  | Swim England submission. Suzanne had sent round a draft for comment and is to speak to Mike about policies, as stated elsewhere the expected costs are £175k - £200k. It was suggested that the submission is reviewed by a someone who has submitted one before.  Chris, Suzanne and Mike left the meeting. |
| 210/18 |  | Staff wages and contracts.  Information is to be gathered and a further meeting arranged with the newly formed HR Committee. Ash will provide input to this meeting. |
| 211/18 |  | The Clerk was asked to write to Chris W and Suzanne for their organisation and all day attendance the Daffodil Day. |
| 212/18 |  | Items for the next meeting – nothing noted. |
| 213/18 |  | Confirm date of next meeting as 21st May 2019 at 7.00 pm in the Stanage Hall. **(This date is later in the month than normal due to council elections.)**  Signed: Date: |
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In relation to Minute number: 203/18.1

Please could you circulate to SPC for discussion.

Working on the “front line” here at the pool Mike, I and all staff have experienced the most common niggle/gripe regarding the full price entry for spectators.

Whilst the vast majority of reviews are very positive. This is confirmed by negative reviews on google, Facebook and trip advisor mentioning this. I understand it has always been policy but staff do feel quite awkward on the average day charging full rate and when asked why the only reason we have is because of capacity limitations when it is quite clear the pool is not going to get to capacity on that particular day.

We feel it is time the policy was looked at and changed this is what we propose:

All spectators Adults, Concessions and Juniors are charged at a flat rate of £2.00 per person. At the supervisors discretion on the day, if the supervisor can see the session is in fact going to be full and we will reach capacity then all spectators must pay full rate for entry as they are ‘counted’ in the capacity of the area.

On quieter days we feel people would be much more forthcoming to pay £2 and staff can keep an eye on the small amount of people that do come to spectate on such days.

On busier days we can’t keep an eye on everyone and capacity restrictions apply so would then charge everyone full entry. This gives us a reason as to why we are charging them full rate.

We can have a sign made that we put out on hot days explaining the procedure and we can update the website/facebook with the new information.

Whilst this may affect income slightly it is hard to estimate how as we would see more people willing to actually pay the £2 to spectate on average weather days as most people when told the full price in fact do not pay to come in and walk off in a huff with a negative view of the facility. It is only on hot sunny days when majority of spectators are willing to pay full price to sun bathe which this would not be affected with the new policy.

It’s something that has been brought up several times over many years, you may want to implement straight away (depending on your decision) or you may choose to implement it next year but from Mike and I as managers we do feel it needs addressing.

George

In relation to minute number: 204/18

A brief update on the plant room for the meeting:

- Building Regulations Approval has been obtained without conditions.

- The Structural Engineer has provided his designs, which have been integrated into the proposals.

- The proposals have been developed almost to construction level, certainly to a level to allow both the Specialist Plan equipment and the general building work to be tendered.

- The plant equipment tender documents were issued yesterday.

- The general building work will be tendered very soon after those tenders are received (allowing for sufficient time to develop the proposals)

- Suzanne Cass has sent me the grant application documents to glance at, which I will do.

- The revised costings have been received from the Quantity Surveyor and distributed.

- We received a quote for the pool lining, but this was from the company who last did the job, which I am to understand was not done to the highest standard. I have therefore sought an alternative quotation and also await Ian Nicks providing a third company to also seek a quotation from.

- The QS has included in his costings for the new pool surround re-surfacing.

- The plant equipment costs will be known once tenders are received for that element.

I hope that provides a fair update, which will be of use.

I produced several 3D images for the presentation at Brookfield Manor on Sunday, which I attach for your information.