**HATHERSAGE PARISH COUNCIL**

Clerk – Mr Steve Wyatt, *Heart of Hathersage, Main Road, Hathersage, S32 1BB*

Mob: 07432422470 Email: [clerk@hathersageparishcouncil.gov.uk](mailto:clerk@hathersageparishcouncil.gov.uk)

Minutes of the Swimming Pool Committee

Meeting held at the Stanage Hall, Memorial Hall, Oddfellows Road, Hathersage

7.00 p.m. on 21st May 2019.

Present: Councillors B Hanley, H Rodgers, Jane Marsden, W Hanley, S Turner (Chair), R Olle.

In attendance: SC Wyatt (Clerk), CF Cave (RFO), M Wellington, C Wilkinson, S Cass.

|  |  |  |
| --- | --- | --- |
| 001/19 |  | Appointment new chair and vice chair.  Chair: Cllr. Turner was nominated by Cllr. Rodgers and seconded by Cllr. Jane Marsden. Cllr Turner accepted and was **appointed**. The acceptance of office form was duly signed.  Vice Chair: Cllr. W. Hanley was nominated by Cllr. Jane Marsden and seconded by Cllr. B Hanley. Cllr. W. Hanley accepted and was **appointed**. The acceptance of office form was duly signed. |
| 002/19 |  | Apologies for absence received from George Foy. |
| 003/19 |  | To decide any variation in the order of business - none |
| 004/19 |  | Declaration of interests - Mike Wellington as pool manager & Christine Wilkinson as lifeguard |
| 005/19 |  | Public participation – no one attended. |
| 006/19 |  | Confirmation of previous minutes of 9th April 2019 and progress on any decisions. The minutes were accepted, **approved** and signed by the chair. |
| 007/19 |  | Receive notes of Marketing/Advertising/Fundraising Group meetings since April SPC. The notes of the meeting had been circulated prior to the meeting. Key points were:   * Recent fund-raising quiz raised £1,000 from which expenses have yet to be deducted. * Daffodil Day raised £1,434. * A Halloween event is to be arranged. * A closing event before work commences on the new pump room has been suggested. * Open farm day is 9th June. * Tombola and raffle prizes are required – a notice is to be put on the website by Mike/George. * Enquiries are being made about awards from various sources * Chris Cave mentioned the Visit Peak District brochure in which we aren’t included but do pay to be included on the website. Chris to enquire of costs. * DoNM 10/06/19 |
| 008/19 |  | Plant/Machinery/Operational issues.  No problems to report. |
| 009/19 |  | Plant room upgrade project – update.  Tenders are due in today but no information was to hand. We understand tenders will be assessed by Tom and Ian Nicks (technical advisor) and preferred contractor details presented to HPC. |
| 009/19 | .1 | The method of payment to architect Tom Crooks for additional work was discussed. It was **agreed** that this should be by the hour but Tom should keep the Clerk informed. The Clerk was asked to write to Tom. |
| 009/19 | .2 | Chris Cave (RFO) reminded the meeting that HPC Insurers will want to see the JCT contract once agreed **before** work starts. |
| 010/19 |  | Website updates.  Mike and George will carry out updates to the pool website when adding new details about funding. |
| 011/19 |  | Business Plan.  The Clerk was asked to ask Alistair Cook to do the design and print at £400, Mike to have a final review of the document following recent minor updates. |
| 012/19 |  | Swim England submission. Further information had recently been requested that had been supplied. There have been no guidelines of when a decision will be made known. |
| 013/19 |  | Staff.  Nothing to report by Mike. |
| 013/19 | .1 | Cllr. W. Hanley stated that while the staff do a great job and HPC are very grateful for all they do some parents (swimming club) have recently been upset by staff when cleaning changing rooms and feeling hassled. Mike will make staff aware of customer needs and not to cause bad feeling that may discourage them. |
| 013/19 | .2 | Another matter was raised re the disabled gate being left open and that it must not be wedged open. |
| 014/19 |  | Finance.  Season ticket sales down at the moment – The possible reasons why were discussed - shorter season, village tickets down, cost, too busy with drawing swimmers from ‘out of town’; not made known about pay over 5 months; not made known season tickets can bring a paying guest; victim of own success;  It was suggested that a leaflet drop to local schools would be beneficial – Cllr. B Hanley to use her contacts with schools to publicise.  Suzanne asked about reduced income due to lower sales – Chris Cave will advise. |
| 015/19 |  | Clerk’s report/correspondence. |
| 016/19 |  | Staff wages and contracts.  The Clerk was asked to write to staff saying payments during closure are being considered by the newly formed HPC HR committee. |
| 017/19 |  | Items for the next meeting. Notice board at the bottom of the drive – Mike and George to deal with input from café; planters - Bridget to identify rectangular containers. |
| 018/19 |  | Confirm date of next meeting as 11th June 2019 at 7.00 pm in the Stanage Hall. |
|  |  |  |