**HATHERSAGE PARISH COUNCIL**

Clerk – Mr. Steve Wyatt, Heart of Hathersage, Main Road, Hathersage, Derbyshire, S32 1BB

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Minutes of the meeting of Hathersage Parish Council, 7:30pm on Tuesday 3rd September 2019 in the School Hall, Hathersage St. Michael’s School, Hathersage.

Councillors Present: Jane Marsden, H Rodgers, B Hanley, W Hanley, W Eames, K Kirkham, S Turner, Rosie Olle, James Marsden.

Also In attendance: Steve Wyatt (Clerk), Chris Cave (RFO). DCC Cllr Judith Twigg (part), Ms. K Love (part)

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| 086/19 |  | Apologies for absence were noted as received from: Cllr. James Shuttleworth, DDDC Cllr. Peter O’Brien. |
| 087/19 |  | To decide any variation in the order of business. – agenda item 7.2 should come before 7.1. |
| 088/19 |  | Declaration of Members Interests - none |
| 089/19 |  | Public Participation. |
| 089/19 | .1 | A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.  A resident asked about a water tap in village for filling of own use water bottles to help in the reduction of plastic bottle waste. An offer of help with investigating the options was made. HPC had some possible health and safety issues that would need to be clarified. A councillor mentioned the concern about the door sill to the HoH being low and could be susceptible to flooding if the tap was near the door and inadvertently left on. DCC Cllr Twigg reported that in another parish a ‘maximum 4 litre continuous use before auto shut-off’ had been implemented. HPC asked the resident to make further enquiries and to bring the suggestion back when more is known and the Amenities Committee will consider further. |
| 089/19 | .2 | DCC Cllr. Judith Twigg was welcomed back from a period of absence.  DCC Cllr Twigg – had nothing really to pass on at this time but requested suggestions for County matters: encouragement for public to use public transport; evenings are a problem with train and buses running at similar times. An explanation of the recent meeting about parking with PDNPA, NT etc. was given by Cllr. Jane Marsden.  Cllr. Twigg was asked to assist with the progress of a TRO. There was significant congestion on Sunday 1st September for emergency vehicles to access a road traffic incident due to inconsiderate parking of vehicles around the village. |
| 090/19 |  | Confirmation of Minutes of HPC meeting of 13th August 2019 and to note any matters arising. The minutes were reviewed, **approved** and signed by the chair. |
| 091/19 |  | Matters arising – The Clerk reported that after seeking advice from DALC it was decided that there would be no formal response to the application for a change to a drinks license by Bank House. |
| 092/19 |  | Annual reports are now just about delivered to the community by Cllr. W Hanley. It was suggested that obtaining quotes for delivery next year could be considered. |
| 093/19 |  | **Financial Matters** – The RFO’s Report had been circulated prior to the meeting.  The Clerk was asked to confirm expenses detail with the village caretaker.  The Café lease has been received with many changes – Chris Cave RFO was asked to write back to our solicitor that the changes are noted but not accepted and that HPC wish to revert to the original lease with the 3 changes made at that time. A letter is to be drafted to Woskow Brown by Chris Cave and Cllr. Eames that the Clerk will add to an HPC letterhead.  The Clerk was asked to obtain a valuation of the playing field equipment for insurance purposes. |
| 093/19 | .1 | The statement of accounts had been circulated prior to the meeting and are noted as being received. |
| 093/19 | .2 | Approve accounts for payment – the list of payments had been scrutinised by the designated councillors and were **approved** for payment. The total amount **approved** was £42,289.61 including £14,733.92 VAT. |
| 093/19 | .3 | To note account scrutiny arrangements and approve signatories for 1st October meeting from the agreed schedule and to authorise Councillors from the agreed schedule to approve and pay wages and any urgent items between this and the 1st October meeting. It was **agreed** that Cllrs.Kirkham and Olle are approved for this period |
| 093/19 | .4 | Cyber Insurance – it was **agreed** to carry this item forward to the next meeting after Chris Cave (RFO) and Steve Wyatt (Clerk) have attended meeting on 19th September. |
|  |  | There was a break for KGF Business after which the meeting reconvened.  Signed: Date: |
|  |  | **Committees and Working Groups** |
| 094/19 |  | **Swimming Pool Committee**. To receive minutes of the last meeting since the last Parish Council meeting – the minutes of the meeting held on 29th August were still being prepared. |
| 094/19 | .1 | The Clerk advised the meeting that Sport England had agreed to award Hathersage Parish Council, as Trustee for King George’s Field, £50,000 towards the cost of the Pumping and Filtration Upgrade Project. Should the Sport England grant not be received or the costs exceed the current quotations King Georges Field had agreed to contribute up to £50,000 towards the costs. Associated with this award are terms and conditions (T&Cs) that had been circulated to members prior to the meeting. The Clerk read out key statements within these T&Cs. It was **agreed** to accept the T&Cs and therefore accept the award. The clerk was asked to confirm to Sport England the acceptance of the award. The meeting further **agreed** the following inclusion on the acceptance forms:   * Steve Wyatt (Clerk) should be noted as main contact. * Mike Wellington (pool manager) should be noted as Monitoring and Evaluation (M&E) contact. * Chris Cave (RFO) should be noted as the remittance contact.   It was further **agreed** that a sub-committee of the Swimming Pool Committee would oversee the project and make decisions as they arise to ensure steady progress of the project. Any decisions made by the sub-committee would be communicated to HPC members by the Clerk. |
| 094/19 | .2 | Pumping and filtration upgrade – To discuss the recommendation from SPC with regards agreeing the primary contractor appointment.  Cllr. Turner explained the recent committee meeting discussion with architect Tom Crooks and the presentation of his tender report. Chris Cave (RFO) explained the full costs of the work with a 5% contingency totalling £307,860 and where the funding would be coming from (information appended to these minutes). The meeting **agreed** to the recommendation from the architect to appoint T&C Williams as primary contractor at a cost of £266,000. The meeting further **agreed** to the Clerk providing a letter of intent should one be requested by the contractor. |
| 095/19 |  | **Recreation Committee**. To receive minutes of any meeting since the last Parish Council meeting. The minutes of the meeting 20th August were available.  The possible replacement of worn playground equipment is being considered. |
| 096/19 |  | **Planning Committee** – To receive minutes meetings since the last Parish Council meeting. The minutes of the meeting 21st August were available. |
| 097/19 |  | **Amenities Committee** – To receive minutes of meetings since the last Parish Council meeting. There had been no meeting but architect Simon Gedye was pursuing quotes for the planters and covered seating area. |
| 098/19 |  | **Transport Committee** – To receive minutes of meeting since the last Parish Council meeting. There had been no meeting but a meeting would be arranged for 16th September to discuss the survey that had been proposed by PDNPA on the 18th July meeting.  Cllr. Olle will contact Isobel Mulligan (DCC Highways) about the TRO. |
| 099/19 |  | **HR Committee** – To receive minutes of meeting since the last Parish Council meeting the next meeting is arranged for 4th September. |
| 100/19 |  | **Website Update** – To receive any report of the Website Working Group – there had been no meeting. |
| 101/19 |  | **Burial Ground Committee** – To receive minutes of meetings since the last Parish Council meeting. There had been a site meeting 30th August to go through the report from Jonathan Slater with regards his inspection of headstones and planting outside of the rules. The Clerk will be writing to several families. |
| 102/19 |  | **Clerk’s Report/Correspondence** – |
| 102/19 | .1 | A letter from the Memorial Hall Management committee re rats had been received suggesting that HPC own the problem but that a contribution would be made. It was suggested to split any costs 3 ways between café, pool and memorial hall. The Clerk was asked to appoint Pest Force based on their quote of £480 for 6 visits ASAP. |
| 103/19 |  | **Village Matters** |
| 103/19 | .1 | Bowling green access – the solicitor has been asked to draft a letter. |
| 103/19 | .2 | VE day celebrations – b/f from June meeting- It was **agreed** leave any arrangements with the Hathersage Royal British Legion and HPC will support them. The Clerk was asked to write to the British Legion. |
| 104/19 |  | **Memorial Hall** - To receive Memorial Hall Management Committee Minutes – minutes of the July meeting had been received and circulated. |
| 105/19 |  | To note DALC circulars and other items had been circulated. |
| 106/19 |  | To confirm the next HPC meeting will be at 7.30 pm Tuesday 1st October 2019 in the **School Hall**. |
| 107/19 |  | To note items for the 3rd September 2019 agenda. Village water tap, just giving, review of recycling  Signed: Date: |

**Information Related to Minute number 094/19.2**

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| POOL REFURBISHMENT | | |
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| Anticipated costs | | |
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| Item | Basis | Cost |
| Main contractor | TC Williams quote | £ 266,000 |
| Wages | 2 weeks high season | £ 3,800 |
|  | 6 weeks low season | £ 8,400 |
| Project management & | PC amount pending advice |  |
| Structural engineers fees | from Tom Crooks | £ 7,500 |
| Water | Estimate of cost of refilling pool | £ 5,000 |
| Bin store fencing | SPC estimate | £ 2,500 |
|  |  | £ 293,200 |
| 5% contingency |  | £ 14,660 |
|  |  | £ 307,860 |
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| Available funds | | |
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| Item | Basis | Cost |
| Pool refurbishment reserve | Per August balance sheet | £ 168,134 |
| Pool subsidy reserve | Per August balance sheet | £ 58,750 |
| DDDC subsidy | Confirmed funds available | £ 42,750 |
| Sport England | Grant offer, not yet confirmed | £ 50,000 |
| Repairs budget | Budget £52,966, spent to date |  |
|  | £4350, estimate of amount |  |
|  | available for refurbishment | £ 25,000 |
|  |  | £ 344,634 |