**HATHERSAGE PARISH COUNCIL**

Clerk – Mr. Steve Wyatt, Heart of Hathersage, Main Road, Hathersage, Derbyshire, S32 1BB

Mob: 07 432 422 470 Email: [clerk@hathersageparishcouncil.gov.uk](mailto:clerk@hathersageparishcouncil.gov.uk)

Minutes of the meeting of Hathersage Parish Council, 7:30pm on Tuesday 1st October 2019 in the School Hall, Hathersage St. Michael’s School, Hathersage.

Councillors Present: Jane Marsden, Heather Rodgers, William Eames, Kirsty Kirkham, Stuart Turner, Rosie Olle, James Marsden, James Shuttleworth.

Also In attendance: Steve Wyatt (Clerk), Chris Cave (RFO). DDDC Peter O’Brien (part)

**MINUTES**

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| 108/19 |  | To receive apologies for absence. Cllrs. B & W Hanley, DCC Cllr. Judith Twigg |
| 109/19 |  | To decide any variation in the order of business – none. |
| 110/19 |  | Declaration of Members Interests – none. |
| 111/19 |  | Public Participation. |
| 111/19 | .1 | A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.  DDDC Cllr. O’Brien – the permanent license application for Bank House was denied; enforcement officers from DDDC are monitoring Bank House; the refuse contract will be announced in December; charging points for electric cars, decision that only one will be in DDDC area in Wirksworth, DDDC are looking into their own project for electric charging points in their car parks, many homes in Hathersage have no garage so there is likely to be little private take-up or incentive to buy electric cars; there is now a climate change page on DDDC web site; for information and awareness, there has been a suggestion from Grindleford Climate Change group for a cycle route between Hathersage and Grindleford by upgrading the footpath to a bridleway along the river, approaches to PDNPA have been made – the meeting acknowledged that the main road is unsuitable for cyclists and a mix of walkers, cyclists and horses often poses problems; in many cities recently there were car free days, a further suggestion is the closure of the Hathersage to Grindleford road on a couple of Sundays in the year except for cyclists.  Cllr. Turner – raised the issue about the condition of a cycle route; Cllr. Jane Marsden stated that grass verges had not been cut as often as previously until DCC was prompted by the Parish Council.  Cllr. Kirkham – enquired about reasons for denial of Bank House application, these are not known at the moment but Information will be passed on when available. |
| 111/19 | .2 | If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matter – no one attended. |
| 112/19 |  | Confirmation of Minutes of HPC meeting of 3rd September 2019 and to note any matters arising – reviewed **approved** and signed by the chair. |
| 112/19 | .1 | Matters arising - 102/19.1 Pest Force have been engaged to set poison down the holes where there appears to be vermin traffic. Further visits will be made in due course and then every 2 months for a 12-month contractual period. DDDC have replaced 2 of the broken bins in the bin store so preventing vermin accessing food waste. COSHH and other documentation relating to this work will be stored in the pool office. |
| 112/19 | .2 | Matters arising - 103/19.2 Julie Colley has confirmed that Royal British Legion will be making arrangements for Remembrance Day this year and at their meeting later in the year will discuss arrangements for VE day 2020. |
| 113/19 |  | **Financial Matters** – RFO’s Report had been circulated prior to the meeting. |
| 113/19 | .1 | To receive the statement of accounts – noted as received. |
| 113/19 | .2 | To approve accounts for payment – DDDC charge for costs of the election, explanation to cost read out by RFO. The list of payments had been scrutinised by the designated councillors and were **approved** for payment. The payments amounted to £28,024.14 inc. £1,017.05 VAT. |
| 113/19 | .3 | To note account scrutiny arrangements and approve signatories for 5th November meeting from the agreed schedule and to authorise Councillors from the agreed schedule to approve and pay wages and any urgent items between this and the 5th November meeting. It was agreed that Cllrs. Turner and Shuttleworth were **approved**. |
| 113/19 | .4 | Cyber Insurance – the seminar attended by Chris Cave (RFO) was focussed on cyber security, a brief report was given that included being aware of password formats. It was **agreed** to leave this out of HPC insurance cover for now as cover would not be provided for accidental data breaches. It was agreed to leave this the on agenda for next month in case after the email chain related to this is circulated by Chris Cave in the event of further questions being raised.  Signed: Date: |
| 113/19 | .5 | To consider the external auditor's report - The external auditor’s report was presented. It reported that “no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”. Under “Other matters not affecting our opinion” it was pointed out that the Council had not carried out a risk review assessment during the financial year. The Council noted that, whilst this was correct, reviews been carried out in March 2018 and April 2019. In future reviews would be carried out during each financial year. |
| 113/19 | .6 | HoH broadband contract renewal – Clerk advise the contract had been renewed at £21.90 per month for a 12-month contract. The broadband element of this is a promotional offer at £5.95 for 12 months |
|  |  | There was a break for KGF Business after which the meeting resumed. |
|  |  | **Committees and Working Groups** |
| 114/19 |  | **Swimming Pool Committee**. To receive minutes of the 10/09/19 meeting. |
| 114/19 | .1 | Pumping and filtration upgrade – project update – work is to commence 14/10/2019 with T&C Williams as the primary contractor. |
| 115/19 |  | **Recreation Committee**. To receive minutes of 17/09/19 meeting – noted as received. |
| 115/19 | .1 | Bowling Green access – the clerk reported that HPC solicitor had sent a letter. |
| 116/19 |  | **Planning Committee** – To receive minutes 23/09/19 meeting – noted as received. |
| 117/19 |  | **Amenities Committee** – To receive minutes of meeting 17/09/19. |
| 117/19 | .1 | To approve the placing of orders for the covered seating area and planter**.**  Covered seating – it was reported that the current budget for the covered seating area stands at £7,500 which is less than the quoted amount. It was **agreed** that the clerk should raise the order based on the quote of £9,557. |
| 117/19 | .2 | Planter in Green Oak – It was **agreed** that the clerk should raise the order based on the quote of £885. |
| 117/19 | .3 | Water tap/drinking fountain – a report back is expected for the next meeting. |
| 117/19 | .4 | Review of recycling – The clerk reported that High Peak Borough Council had been asked if they could provide this service but was advised this service could not be offered. The Clerk was asked to speak with Brian Wilson about the Memorial Hall recycling contract. |
| 117/19 | .5 | Café lease – the letter sent to HPC’s solicitor was read out. |
| 118/19 |  | **Transport Committee** – To receive minutes of 16/09/19 meeting – noted as received.  The clerk was asked to request dates again from Pete Myers for a meeting with Northern Rail about the station car park charging.  TRO – letters had been received in recent days from residents of Back Lane to request extending of double yellows following a recent incident at this junction. There was a suggestion to make Back Lane in accessible to traffic other than residents, a weight restriction or to make it one way with Crossland Road  It was agreed to arrange a Transport meeting prior to the Swimming Pool Committee meeting 8th October |
| 119/19 |  | **HR Committee** – To receive minutes of 04/09/19 meeting – noted as received. |
| 119/19 | .1 | It was reported that a Management/leadership training course was being arranged for Mike and George that is free of charge. |
| 120/19 |  | **Website Update** – To receive any report of the Website Working Group – no meeting to report. It was suggested that the proposed parking survey could be incorporated in the Parish Council website using Survey Monkey. This will be investigated by the Clerk or website committee. |
| 121/19 |  | **Burial Ground Committee** – To receive minutes of meetings since the last Parish Council meeting – no meeting. |
| 122/19 |  | **Clerk’s Report/Correspondence** – |
| 122/19 | .1 | Litter – a letter was read out from the headteacher at the school. |
| 123/19 |  | **Village Matters** |
| 123/19 | .1 | Hope Valley Parishes Meeting – a verbal report was given by Cllr. Jane Marsden – a key item was an additional footpath at Brough to provide a safe route for pedestrians; recycling was discussed; drinking fountains were being looked into at other villages; SMART water has progressed in other villages in the Valley. Hathersage is to host the next meeting. |
| 123/19 | .2 | Snow Warden – it was **agreed** to continue if Cllr. W Hanley will take on the role. It was also suggested that village gardeners may be willing to assist with gritting and clearing. If agreed this would need to be budgeted for next year. The Clerk was asked to write to Jonathan Salter, Nick Howarth, Alfie Wilson, see Parish Magazine for details. |
| 123/19 | .3 | School wall rebuild – review quotation received. It was **agreed** to go with £1,200 plus £800 for the tree stump removal but this may need doing during the school holidays or close this entrance during the works. |
| 124/19 |  | **Memorial Hall** - To receive Memorial Hall Management Committee Minutes – no meeting to report. |
| 125/19 |  | To note DALC circulars and other items circulated. |
| 126/19 |  | To confirm the next HPC meeting will be at 7.30 pm **Wednesday** 6th November 2019 in the **School Hall**.  Cllr.Olle offered her apologies for the next meeting |
| 127/19 |  | To note items for the 6th November 2019 agenda – none  Signed: Date: |