**HATHERSAGE PARISH COUNCIL**

Clerk – Mr. Steve Wyatt, Heart of Hathersage, Main Road, Hathersage, Derbyshire, S32 1BB

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Minutes of the meeting of Hathersage Parish Council, 7:30pm on Tuesday 3rd December 2019 in the School Hall, Hathersage St. Michael’s School, Hathersage.

Councillors Present: Jane Marsden, William Eames, Stuart Turner, James Marsden, James Shuttleworth, W Hanley, B Hanley, Tim Hill,

Also In attendance: Steve Wyatt (Clerk), Chris Cave (RFO), DDDC Cllr. Peter O’Brien (part), Ms. K Love (part).

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| 150/19 |  | To receive apologies for absence. Cllrs. Peter Rowland, Bridget Hanley for the start of the meeting |
| 151/19 |  | To decide any variation in the order of business – request to discuss 7.7 Pool Staff Wages before Cllr. W. Hanley leaves at 20:30hrs. |
| 152/19 |  | Declaration of Members Interests - Cllr. Olle in the applicants for the Assistant Clerk vacancy. |
| 153/19 |  | Public Participation. |
| 153/19 | a) | A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter – no one attended. |
| 153/19 | b) | If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.  Cllr. O’Brien – there is some funding left in the ward pot claims were invited; there will be an investigation into the recent flooding; the refuse contract negotiations are nearing completion and input is requested e.g. green bin charges, any change required for blue and black bin emptying cycle. Cllr. W. Hanley felt that green bins are very useful if not to just reduce the dumping of green rubbish; The question was raised as to what happens to green waste now – processed at a plant in Ashbourne to produce a soil improver; The questions was raised about the reasons for not charging a realistic price for soil improver to increase revenue. If there is no charge per green bin would members be happy with an addition to the council tax?  The Police had sent their apologies but had provided a brief report – *I’m afraid both myself and Anthony are not working on the evening of the meeting. As previously mentioned, the damage to the pool café was dealt with and all involved apologised/paid for the damage. We have been patrolling in the evenings on the bowling green/pool area and have found no youngsters nor at the water station, Mill Lane. As previously mentioned, I am happy to visit any resident who has any concerns or wants to speak about any issues.*  Cllr. O’Brien left the meeting at 19:50hrs.  Ms. Love reported on her finding with regards water filling stations to reduce plastic recycling. A report was provided with pictures of available structures. Ms. Love was asked to contact HPC in January to review the location of services at HoH.  Ms. Love left the meeting at 20:00hrs |
| 154/19 |  | Confirmation of Minutes of HPC meeting of 6th November 2019 and to note any matters arising – the minutes were reviewed, **approved** and signed by the chair. |
| 155/19 |  | **Financial Matters** – the RFO’s Report had been circulated prior to the meeting. |
| 155/19 | .1 | To receive the statement of accounts – noted as received. |
| 155/19 | .2 | To approve accounts for payment – pension contributions had been omitted from the list circulated but were included in the final version. These were scrutinised and **approved** for payment to the amount of £56,387.81 inclusive of £19,045.48 VAT. |
| 155/19 | .3 | To note account scrutiny arrangements and approve signatories for 7th January meeting from the agreed schedule to approve and pay wages and any urgent items between this and the 7th January meeting.  Cllrs. James Marsden and Bill Eames were **approved** for the next period. |
| 155/19 | .4 | Adding new councillors to the Unity bank mandate. It was **Agreed** to add newly co-opted councillors Hill and Rowland to the mandate. |
| 155/19 | .5 | Transfer of RBS bank account – it was **agreed** to change accounts to obtain the bonus, the Co-op seems the favoured one at present. Chris Cave RFO will obtain the relevant application forms. |
| 155/19 | .6 | Home working allowance for staff – it was **agreed** in principle that this will be included in the budget for 2020/21 and hence payable from 1st April for new and existing staff. The Rate would be £1 per hour worked at home but the clerk was asked to enquire with DALC about the ability to pay. |
| 155/19 | .7 | HoH Wallgate contract renewal – This was **approved** for renewal at £315 per unit (3 units).  Signed: Date: |
| 155/19 | .8 | Consideration of draft budget/precept for 2020/2021 – the draft budget was circulated prior to the meeting, items for detailed consideration by HPC were mentioned by Chris Cave RFO.  Cllr. B Hanley joined the meeting at 20:30hrs.  The Clerk was asked to enquire about cost of an additional wired CCTV camera at HoH.  It was **agreed** to provide BECT with an annual £500 donation in the budget.  The final draft budget will be prepared and circulated for final approval at the January HPC meeting.  Cllr. Shuttleworth left the meeting at 20:40hrs |
| 155/19 | .9 | Item brought forward - Confidential item: Pool staff wage review during closure – Cllr. W. Hanley explained the email that he had sent earlier in the day – this suggested reducing paid hours to 20 hours for manager and assistant. When we are at the stage of refilling and heating the pool that is the stage where staff should be back on paid working hours.  It was proposed that those staff other than the managers will remain on half their hours beyond 29th December. Managers will be guaranteed 30 paid hours plus any additional hours worked from 01/01/2020. 8 members were **in favour** of this proposal. It was further **agreed** to pay the managers 30 hours per week with a settlement at the end of the period for actual hours worked. |
| 155/19 | .10 | Cambridge & Counties Bond – it was **agreed** to withdraw the £85,000 from the bond with this company. |
|  |  | Cllr W Hanley left the meeting at 21:15  There was a break for KGF Business after which the meeting resumed. |
|  |  | **Committees and Working Groups** |
| 156/19 |  | **Swimming Pool Committee**. To receive minutes of the 12/11/19 meeting. These were noted as received. |
| 156/19 | .1 | Pumping and filtration upgrade – a project update was provided. |
| 156/19 | .2 | Boiler heat exchanger replacement – the heating engineers had recommended changing the heat exchanger now as there would be an 8-week lead time for the parts which would mean the pool temperature being lower than required – this was **agreed** at an additional cost of £8,350 |
| 156/19 | .3 | Re-working the area by the band stand and restricted mobility ramp – the architect had suggested reworking the ground levels in this area to make better use of the space available – this was **agreed** at an estimated cost of £4,000 |
| 156/19 | .4 | Relocation of the hot water cylinder – the primary contractor T&C Williams has suggested that this cylinder is relocated to gain better access for the drilling for the new pipe work. This was **agreed** at a cost of £1,817.52 |
| 156/19 | .5 | CCTV inspection of drains – to inspect the state of the drains through the car park and to remove any blockages it had been suggested by the architect that a contractor is employed. It is estimated that would cost in the region of £1,650. This was **agreed**. |
|  |  | Cllrs. Kirkham and Turner left the meeting at 21:30hrs. |
| 156/19 | .4 | Issues with building works affecting the café – the Clerk read out the email that had been received. The contents are noted. |
| 156/19 | .5 | Repainting of café windows – it is understood that while the café windows are white uPVC the tenant wishes to paint them. The current state of the windows is to be reviewed. |
| 156/19 | .6 | Confidential item: Pool Electricity consumer boards. This matter was **agreed** to the sum of £8k. |
| 156/19 | .7 | Confidential item: Pool staff wage review during closure. Dealt with earlier in the agenda. |
| 157/19 |  | **Recreation Committee**. To receive minutes of 19/11/2019 meeting. These were noted as received. |
| 157/19 | .1 | Bowling Green access – HPC’s solicitor is still awaiting a response from the neighbour. |
| 157/19 | .2 | Equipment valuation for insurance. The Recreation Committee were recommended a valuation of £50k. This was **agreed** in the absence of any valuation from those companies asked. |
| 158/19 |  | **Planning Committee** – To receive minutes of 20/11/2019 meeting. These were noted as received. |
| 159/19 |  | **Amenities Committee** – To receive minutes of meeting. There had been no recent meeting. |
| 159/19 | .1 | Update on covered seating and planters – the orders are placed but contractors currently have a full work schedule. |
| 159/19 | .2 | Water tap – covered under Public Participation. |
| 159/19 | .3 | Church clock repairs – a request for a contribution towards the costs had been received. There is £3k in the current budget for such a contribution. It was **agreed** to make a contribution of the £3k. Bank details will be obtained by the Clerk to pass on to the RFO Chris Cave. |
| 159/19 | .4 | Café lease - The Clerk along with Cllrs. Jane Marsden and Bill Eames are meeting on Thursday 5th December at 10:00am with HPC solicitor to discuss the lease proposed by the tenant’s solicitor. |
| 159/19 | .5 | Christian Aid carol singing at HoH 21/12/19. The use of HoH for this was **agreed** – Cllr. W. Hanley is to be asked to carry out the risk assessment.  Signed: Date: |
| 159/19 | .6 | Approval of HoH hedge laying and user refreshment facilities. The hedge laying was **agreed** at £90 and a further £200 for the Ash trees to be chemically treated twice. The Clerk will contact Jasper Prachek to request that the work is carried out. |
| 159/19 | .7 | The purchase of 8 mugs and an electric kettle for the HoH was also **agreed** within a limit of £30. |
| 160/19 |  | **Transport Committee** – To receive minutes of meeting. There had been no recent meeting. |
| 160/19 | .1 | The clerk was asked to contact Mr Myers, Northern Rail (NR) again to request a date for a meeting and to copy the email to NR CEO. |
| 161/19 |  | **HR Committee** – To receive minutes of meeting. There had been no meeting since the last HPC meeting. |
| 161/19 | .1 | Appointment of a new caretaker - The HR Committee was recommending the appointment of Mr. Neil Vaughan as the village caretaker after successful interview and responses provided from 2 referees. The appointment was **agreed**. The weekly playing field inspections are to be stressed as important duties and are in addition to contracted hours. The remuneration package agreed at the interview was 15 hours per week in the summer and 9 in the winter. The pay is £9.58 per hour, with a £50 pa tool allowance to cover the use of own tools. |
| 161/19 | .2 | Assistant Clerk applications – the Clerk reported that 5 applications had been received and that these would be reviewed by him and two members of the HR Committee before any interviews are offered. The candidates have been informed that interviews will be in the New Year. |
| 162/19 |  | **Website Update** – To receive any report of the Website Working Group. There had been no recent meeting. |
| 163/19 |  | **Burial Ground Committee** – To receive minutes of meetings since the last Parish Council meeting. There had been no recent meeting. |
| 164/19 |  | **Clerk’s Report/Correspondence** – |
| 164/19 | .1 | Culvert grating – The Headteacher of the village school had written to say that she thought that part of the culvert grating, within Parish Council land, had been lost in the recent flooding. Parish Councillors will review the grating as a matter of urgency and deal accordingly. |
| 164/19 | .2 | A Jumblies donation of £250 to Aqua Health at the pool had been received. This was noted with thanks. |
| 164/19 | .3 | A request to use the MUGA and Pool for the Hilly Triathlon had been received for 18th/19th July 2020. This was approved assuming the dates were free. |
| 165/19 |  | **Village Matters** |
| 165/19 | .1 | Snow Warden. It was suggested that Alfie Hulbert is contacted via Sam Hulbert 01433 651326. |
| 165/19 | .2 | Request for support of community orchard – it had been confirmed that the community as a whole did not actually have access to the orchard so no funding contribution would be made on this occasion. |
| 165/19 | .3 | Breedon Group meeting 10/12/19 – In his absence Cllr. W Hanley would be asked to attend these meetings. |
| 165/19 | .4 | Lantern Parade and Christmas tree/lights. – there is to be no lantern parade this year. The tree lights were turned on 30/11/2019. |
| 166/19 |  | **Memorial Hall** - To receive Memorial Hall Management Committee Minutes. Noted as received. |
| 167/19 |  | To note DALC circulars and other items circulated. Noted as circulated |
| 168/19 |  | To confirm the next HPC meeting will be at 7.30 pm Tuesday 7th January 2020 in the **School Hall**. |
| 169/19 |  | To note items for the 7th January 2019 agenda. – Drinking fountain. |

Signed: Date: