**HATHERSAGE PARISH COUNCIL**

Clerk – Mr. Steve Wyatt, Heart of Hathersage, Main Road, Hathersage, Derbyshire, S32 1BB

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Minutes of the meeting of Hathersage Parish Council, 7:30pm on Tuesday 4th February 2020 in the School Hall, Hathersage St. Michael’s School, Hathersage.

Councillors Present: Jane Marsden, William Eames, James Marsden, James Shuttleworth (part), Bridget Hanley, Tim Hill, Pete Rowland, Rosie Olle, Heather Rodgers, Stuart Turner (part).

Also In attendance: Steve Wyatt (Clerk), Chris Cave (RFO), Tom Crooks (architect) part.

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| 192/19 |  | To receive apologies for absence. HPC Cllrs. W Hanley, K Kirkham, DCC Cllr. Judith Twigg, DDDC Cllr. Peter O’Brien, PC Hancock, PCSO Boswell. |
| 193/19 |  | To decide any variation in the order of business – none. |
| 194/19 |  | Declaration of Members Interests. Cllr. Jane Marsden will be refunded expenses. |
| 195/19 |  | Public Participation. |
| 195/19 | a) | A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.  Cllr. Shuttleworth advised that Sarah Dines MP Conservative, Derbyshire Dales, wishes to meet members. The Clerk’s details will be passed on for a meeting to be arranged. |
| 195/19 | b) | If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.  Apologies from Cllr O’Brien had been received but the following was provided by email:  1. I haven't got the verge mowing info for by the football field yet. I don't know why it's proving so difficult to get, but I’ll send it through soonest  2. I tried to persuade DDDC to stop using glyphosate-based weed killers in car parks etc. Glyphosate is a chemical which the World Health Organisation have said is "probably carcinogenic". I wanted a trial period this year, to check that other methods of weed control are effective. Unfortunately, the Council voted by 1 vote against this. The PC might like to discuss the issue, and decide if you would like to look at alternatives for your own weed control activities, and/or write to DDDC asking them not to use glyphosate in Hathersage  3. There is an issue with the wrong bus times at the HoH bus stop for First services into Sheffield. DCC say they will replace the timetable on Friday. I have posted on the village website.  The Clerk reported that the Headteacher of Hathersage St. Michael’s school asked for the vandalism in the grounds to be reported to the meeting. This took place on Saturday evening 1st February. The police have been informed. |
| 196/19 |  | Confirmation of Minutes of HPC meeting of 7th January 2020 and to note any matters arising – reviewed, **approved** and signed by the chair. |
| 197/19 |  | **Financial Matters** – RFO’s Report – this noted as received. |
| 197/19 | .1 | To receive the statement of accounts – noted as received. To note that 4 members of the pool staff have or will be attending the Pool Operators course. |
| 197/19 | .2 | To approve accounts for payment - These were scrutinised and **approved** for payment to the amount of £18,717.64 inclusive of £562.38 VAT. |
| 197/19 | .3 | To note account scrutiny arrangements and approve signatories for 3rd March meeting from the agreed schedule to approve and pay wages and any urgent items between this and the 3rd March meeting. It was **agreed** that **Cllr Rodgers and Kirkham** are **approved.** |
| 197/19 | .4 | Transfer of RBS bank account – The Co-op account was previously approved but due to a counter transaction fee a better option is proposed as Metro Bank due to the number of withdrawals that can be made in the high season and the costs that this will incur. It was **agreed** that Chris Cave RFO should pursue the transfer to Metro Bank.  The Clerk was asked to propose to DALC/NALC that some support to Parish Councils is provided in opening bank accounts  Signed: Dated: |
| 197/19 | .5 | Replacement/repair laptop of 10-year-old laptop for RFO Chris Cave. The budget include an amount of £349 for this. It was agreed to purchase a new laptop with a maximum budget of £350 ex VAT. |
|  |  | Break for KGF Business. |
|  |  | Tom Crooks (Architect) joined the meeting. |
| 198/19 |  | It was **agreed** that item 7.2 was brought forward for Tom’s benefit.  Architect additional hours method of calculation for approval – Tom explained the two options of hourly rate or fixed sum based on percentage of contract. Tom explained that at this point in the contract either method is comparable but by the end of the contract percentage arrangements would be more beneficial in the long run for the Parish Council.  Cllr. Turner joined the meeting.  It was **agreed** to revert to a percentage cost of the contract for the architect’s fees for additional agreed works.  Tom Crooks left the meeting.  Cllr. Shuttleworth left the meeting. |
|  |  | **Committees and Working Groups** |
| 199/19 |  | **Swimming Pool Committee**. To receive minutes of the 14/01/20 meeting. The minutes were circulated and available from the Parish Council’s website. Season ticket prices have been set for a period for 7 months for the summer season ticket as in previous years. |
| 199/19 | .1 | Pumping and filtration upgrade – project update.  Work progresses and an interim report was provided to the meeting. |
| 199/19 | .3 | To discuss and agree 2020 pool wage rates – information is included in the RFO’s report - the minimum wage rate for 25+ year olds is paid to all lifeguards regardless of age ~~staff~~. The percentage Increase in minimum wage is generally applied to all wage rates for pool staff to maintain differentials.. The meeting was in general agreement but it was **agreed** that the Swimming Pool Committee will review this further and **are given the power** on this occasion to agree on the rate of increase of wages for other than those on minimum wage. |
| 199/19 | .4 | Utility consultants – Business Direct Utilities have been used for many years. Another broker has approached the pool but they did not know about the supply company we currently use. In this light it was **agreed** to stay with Business Direct Utilities. |
| 200/19 |  | **Recreation Committee**. To receive minutes of meeting 21/01/20. The minutes were circulated and available from the Parish Council’s website.  The MUGA fencing has been reviewed for possible repairs to sharp points.  There is a problem with the electricity supply from the control box to the MUGA lights. An electrician is scheduled to attend w/b 10/02/2020  New children’s play equipment is being proposed. The question was raised about planning permission from PDNPA for this but it was thought to be within Permitted Development. The Clerk was asked to make enquiries with PDNPA. |
| 200/19 | .1 | Bowling Green access – an update was provided on recent correspondence received. |
| 200/19 | .2 | Recreation field wall – quote to consider for repair and maintain. The quote received was discussed and due to the potential cost further quotes will need to be obtained for comparison and best value. Cllr. Olle is to ask someone she has doing work at home. It was confirmed that there is £3.5k in the budget for this work. |
| 201/19 |  | **Planning Committee** – To receive minutes of meetings since the last HPC meeting. There had been no meeting. |
| 202/19 |  | **Amenities Committee** – To receive minutes of meetings since the last HPC meeting. There had been no meeting. |
| 202/19 | .1 | Update on covered seating and planters – Discussions are currently taking place with the regards the rainwater pipe connection to the drains. The timber is being prepared and the stone for the bench is on order. |
| 202/19 | .2 | Water tap – no update available. |
| 202/19 | .3 | Café lease – Our solicitor has been asked to urge the tenant and guarantor’s solicitor to ensure prompt signing of the lease. Cllr. Jane Marsden will speak to the tenants.  Signed: Dated: |
| 203/19 |  | **Transport Committee** – To receive minutes of meetings since the last HPC meeting – there has been no meeting. The next meeting is scheduled for 24th February.  The Clerk confirmed that yellow hatching had been requested for the junctions of Main Road and Jaggers Lane to aid traffic flow through the village. |
| 204/19 |  | **HR Committee** – To receive minutes of meetings since the last HPC meeting. |
| 204/19 | .1 | Review the quotes and proposals for engaging HR Consultants and to agree an appointment. A report had been provided to members prior to the meeting on the options and quotes that had been received. It was **agreed** that the recommendation of engaging with Bhayani HR at £270 +VAT per month should be **adopted**. The Clerk and RFO will meet with the company to move this forward. |
| 205/19 |  | **Website Update** – To receive any report of the Website Working Group - no meeting. The Clerk stated that accessibility of the Parish Council’s website is currently being assessed and updated to align with Government guidelines. |
| 206/19 |  | **Burial Ground Committee** – To receive minutes of meetings since the last HPC meeting. There had been no meeting. |
| 207/19 |  | **Clerk’s Report/Correspondence** – |
| 207/19 | .1 | Assistant Clerk interviews – the Clerk confirmed that interviews had been concluded and an appointment would be made subject to satisfactory references being received. |
| 207/19 | .2 | Letter re mobility scooter friendly gates for access to the playing field – the gates in questions will be inspected and options put forward as to how to ensure child safety while still giving access to people on mobility scooters. A suggestion was to speak to Accessible Derbyshire and Cllr. Turner will enquire at Sheffield City Council recreation dept. |
| 208/19 |  | **Village Matters** |
| 208/19 | .1 | Overhanging vegetation – a letter had been received just prior to the last meeting with regards the perennial problem of over growing hedges and bushes. At the last meeting members were asked to review the situation in their home vicinity and while going around the village. Suggestions were made of where attention is thought to be required and the Clerk will write to the households requesting attention prior to bird nesting and spring growth begins.  The Clerk was asked to write to the resident raising the matter explaining the action that is being taken. |
| 208/19 | .2 | To discuss and agree the proposal and quote for an additional camera at HoH – following a site visit to discuss the location of an additional CCTV camera, a camera with 180 degree field of view was suggested at a cost of £1,200. It was **agreed** that this latest proposal should be implemented plus the upgrade to the wifi at an additional revised cost of £150. |
| 208/19 | .3 | To review and approve a usage policy for the HoH flagstaff – the policy was agreed in principle with minor updates being required. The Clerk will update and pass around members. |
| 208/19 | .4 | Support of the Memorial Hall – it was agreed that a meeting will be arranged with the Memorial Hall Committee in due course. |
| 208/19 | .5 | Dore Lane parking and Triathlon parking – on a recent Wednesday morning a group of walkers parked cars on Dore Lane causing problems with passing vehicles. The impending TRO may address some of these problems.  With regards the matter of car parking for The Hilly Triathlon. The Clerk was asked to write to the local landowner to state that farmers generally stand and take payments at the gate otherwise he should invoice The Hilly as hire charges for the MUGA and pool are promptly paid to HPC on production of an invoice. Alternatively, car park charges could be included in the entry fee for The Hilly by the organisers. It was thought that charging on the gate may cause parking problems elsewhere in the village with a reluctance to pay on the gate. |
| 209/19 |  | **Memorial Hall** - To receive Memorial Hall Management Committee Minutes. |
| 210/19 |  | To note DALC circulars and other items circulated. |
| 211/19 |  | To confirm the next HPC meeting will be at 7.30 pm Tuesday 3rd March 2020 in the **School Hall**. |
| 212/19 |  | To note items for the 3rd March 2020 agenda – none.  Signed: Dated: |