**HATHERSAGE PARISH COUNCIL**

Clerk – Mr. Steve Wyatt, Heart of Hathersage, Main Road, Hathersage, Derbyshire, S32 1BB

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Minutes of the meeting of Hathersage Parish Council, 7:30pm on Tuesday 3rd March 2020 in the School Hall, Hathersage St. Michael’s School, Hathersage.

Councillors Present: Jane Marsden, William Eames, James Marsden, James Shuttleworth (part), Bridget Hanley, Tim Hill, Pete Rowland, Rosie Olle, Heather Rodgers, Stuart Turner (part).

Also In attendance: Steve Wyatt (Clerk), Chris Cave (RFO), Various members of the public.

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| 213/19 |  | To receive apologies for absence. |
| 214/19 |  | To decide any variation in the order of business - none |
| 215/19 |  | Declaration of Members Interests – none. |
|  |  | Public Participation. |
| 216/19 |  | A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Various members of the public were in attendance. The chair asked who would like to speak first. |
| 216/19 | .1 | **Care Home Closure** – A member of the public spoke about Care Home closure. There are 5 care homes in Chesterfield and 3 nearer homes, serving the Hope Valley. The speaker is keen that DCC keep their homes open despite the state of repairs being stated as a reason for closure. It was pointed that there is a questionnaire on the DCC website. The speaker encouraged the Parish Council to respond to this questionnaire. A response was made by DCC Cllr Twigg – a consultation is being carried out but no decision has yet been made. Cllr. Twigg is familiar with Gernon Manor that is very close by her home; this needs rewiring as it was built in 1980s. Any closures for this work to be carried would require residents being accommodated elsewhere. Concern was stated about moving residents to private care homes to accommodate this work. It was stated that the County Council will make up the difference in costs while residents are moved out while refurbishment takes place. Cllr. Twigg encouraged attendees to complete on-line surveys or write letters. |
| 216/19 | .2 | **Proposed TRO on Heathers Edge** – Six members of the public were present with regards the proposed yellow lines on Heathers Edge. It was stated that yellow lines are proposed to be painted along Heathers Edge that is an area that only residents use and not visitors to the village. The speaker stated that residents failed to understand why yellow lines are being proposed in this area, walkers/village visitors never park in this area and the area is generally free during the day. Where will residents park if these lines go down? Those present said they had not received any correspondence from DCC to inform them of this proposal. No signs have been seen on Heathers Edge. The lines will displace parking to elsewhere in the village adding to the village centre parking problems. Information held by one resident from the DCC website lists the roads that are having lines but Heather’s Edge is not mentioned. Cllr. Eames, also a resident of Heathers Edge, stated that he had received a letter. Members of the public present suggested any notice should have been displayed on lamp posts at Heathers Edge and not just Station Approach and Heather Lane. DCC Cllr. Twigg said that she would speak to Mike Ashworth at DCC to see what options are available to not put double yellow lines in this area. |
| 216/19 | .3 | **Grass Verge cutting** – A member of a local rewilding group stated that the group wishes to be involved with the policy of grass verge cutting to encourage insects and flowers. Cllr Kirkham suggested contact could be made to with Tom French DCC ecologist. Cllr. Kirkham will also contact him to determine the DCC policy.Members of the public let the meeting. |
| 216/19 | .4 | The police were not in attendance. |
| 216/19 | .5 | DCC Cllr Twigg asked for any further matters for her attention. A further discussion took place about grass verges and the work of Highways in getting work completed. Safety is paramount in deciding the cutting policy of specific verges. |
| 217/19 |  | Confirmation of Minutes of HPC meeting of 4th February 2020 and to note any matters arising – the minutes were reviewed, **approved** and signed by the Chair. |
| 218/19 |  | **Financial Matters** – RFO’s Report. |
| 218/19 | .1 | To receive the statement of accounts - Noted as received. |
| 218/19 | .2 | To approve accounts for payment - These were scrutinised and **approved** for payment to the amount of £126,764.38 inclusive of £18,586 VAT |
| 218/19 | .3 | To note account scrutiny arrangements and approve signatories for 7th April meeting from the agreed schedule to approve and pay wages and any urgent items between this and the 7th April meeting – it was **agreed that Cllrs. Shuttleworth and Turner were approved for the next period.**Signed: Date: |
| 218/19 | .4 | Transfer of RBS bank account – Clydesdale and Santander are the only ones out of those notified that we could move to as a Parish Council and receive the one-off bonus payment. The question was asked as to which bank HPC wishes to move to? It was **agreed** that there will be no move of accounts for the time being as the financial benefits of moving do not out weight the anticipated bank charges. The RFO, Chris Cave was thanked for his time spent in investigating the options. |
| 218/19 | .5 | Insurance Review – It was stated by RFO Chris Cave that the Annual Governance Report is signed by the chair on behalf of ALL councillors – it is assumed that all members had read the documents sent out prior to the meeting. Members were asked if they had any questions about the cover being sought. It should be noted that the recreation area current equipment is not covered, as agreed at a previous HPC meeting but replacement equipment will be included in due course.RFO reported that there would be a charge of £173.58 for Terrorism inclusion in the policy – The RFO will find out what would be covered by this inclusion.The meeting **agreed** that the chair should sign the sums insured and scope of cover, subject to considering terrorism cover at the next meeting, were satisfactory. |
| 218/19 | .6 | Risk assessment Review. – Swimming Pool and General Risk – These documents were circulated prior to the meeting and it is assumed that members have read them. These were discussed and it was agreed that additional control measures were to be added and the documents reviewed for the next meeting. Members should re-asses the risk level and control measures that are stated. It was thought that several risks stated as medium should in fact be low.It was stated that the Caretaker should check state of the MUGA fencing weekly in light of a recent minor injury being sustained.The meeting was unsure what checks were made of the pool defibrillator.The café tenant is to be asked about the fire risk assessments that they carry out – *post meeting the Clerk has written to the tenant.* |
| 218/19 | .7 | For approval Clerk’s attendance at the DALC Spring Seminar 12/03/2020 at £55 plus approx. £15 travel costs – this was **approved**. |
| 218/19 | .8 | For approval Caretaker’s attendance at a Playground Inspection course 08/07/2020 at £110 plus approx. £15 travel costs – this was **approved**. |
| 218/19 | .9 | For approval Assistant Clerk’s attendance at the DALC Clerk Essentials Course 24/03/2020 at £75 plus approx. £15 travel costs – this was **approved**. |
|  |  | There was a break for KGF Business after which the meeting resumed. |
|  |  | **Committees and Working Groups** |
| 219/19 |  | **Swimming Pool Committee**. To receive minutes of the 19/02/20 meeting.  |
| 219/19 | .1 | Pumping and filtration upgrade – project update. Cllr. Turner reported on progress, the doors are on the pump room; the scaffolding is down; concrete laying has been slower than expected; electricity supply is being worked on with a 3 phase meter on order. |
| 219/19 | .2 | Swimming Club proposals.Cllr. W Hanley advised the meeting that he is no longer chair of the Swimming Club and that Claire Dainton has taken over and a new committee has been set-up. He also reported that various positive discussions with the pool management had taken place: teacher pupil ratios had been agreed; additional teachers were being recruited/trained. |
| 219/19 | .3 | Corona virus – discussions need to take place ASAP and it was agreed that the Burial Ground Committee members, as an existing committee that meets infrequently, would form the emergency committee to discuss this matter.The Clerk was asked to contact DDDC Environmental Health to be kept informed on guidelines for the running and opening of swimming pools in light of the Corona virus. |
| 219/19 | .4 | An additional confidential item was briefly mentioned that required discussion. It was proposed that Standing Order 9b be suspended to allow the discussion of a non-agenda item and any decision to be made. The proposal to suspend 9b was **agreed**. The letter was read out by the Clerk. It was **agreed** that the Clerk should seek advice from the HR Consultant on this matter. The details of the confidential item will be held by the clerk within confidential minutes of this meeting.It was proposed that Standing Order 9b is reinstated. This was **agreed**.***Confidential item******detail****– the pool assistant manager had written stating concerns for the reduced hours being paid when by now the management would be working more hours in readiness for the new season. These reduced hours were causing financial problems for them. He also requested that the Parish Council write to all staff updating them on the pool project to allay fears and for confirmation of the project status. Views were made that last year was the only year the pool opened all year round. There was a view that HPC are being generous with paid hours over the full winter. Suggest Bhayani HR are asked for their view that we are not setting our self-up for trouble in the future. If confirmation from Bhayani was positive it was agreed to increase the managers guaranteed hours to 38 hours from 13/03/2020.*Signed: Date: |
| 220/19 |  | **Recreation Committee**. To receive minutes of meeting 25/02/20 – noted as received. |
| 220/19 | .1 | Bowling Green access – there was no further information to report. The Clerk will enquire of the solicitor to confirm his continued assistance in this matter. |
| 220/19 | .2 | Recreation field wall – quotes to consider for repair and maintain. It was agreed to go with the contractor’s second quote at £4,500. It was confirmed that there is £3,000 in the budget for next year. Cllr. Hill is to provide an email address for the other builder to the clerk. |
| 220/19 | .3 | MUGA fencing repairs – capping has been explored and a wooden prototype shown by Cllr. Hill; the type of wood and costs need to be explored. Pool staff are to be asked if they can do emergency repairs to the MUGA fencing. Cllr. James Marsden and Hill will discuss solutions from Eyres at Brough. |
| 221/19 |  | **Planning Committee** – To receive minutes of the meeting 26/02/2020 – noted as received. |
| 222/19 |  | **Amenities Committee** – To receive minutes of meetings since the last HPC meeting – there had been no meeting. |
| 222/19 | .1 | Update on covered seating and planters. It has been confirmed that the stone is cut from the quarry and awaiting delivery to the stone mason. The Clerk will enquire further. |
| 222/19 | .2 | Water tap – report back. Kat sent her apologies but has requested to see the plans for the building to determine possible locations for the tap. |
| 222/19 | .3 | Café lease – a further meeting with HPC solicitor had been held. Acceptance of insurance clause and terrorism cover is to be confirmed. The meeting **agreed** to Cllrs. Jane Marsden and Eames reaching a decision on both items to enable the solicitor to complete the task. |
| 223/19 |  | **Transport Committee** – To receive minutes of meetings since the last HPC meeting. The next meeting is scheduled as 18/03/20. |
| 224/19 |  | **HR Committee** – To receive minutes of meetings since the last HPC meeting. |
| 224/19 | .1 | To approve the remuneration for the Pool Advisor at £1,000pa. net of tax, in the new role and issue the change of contract. The meeting **agreed** to the requested remuneration from 1st April 2020. The clerk will update the change of contract and get this signed. |
| 225/19 |  | **Website Update** – To receive any report of the Website Working Group – no meeting had been held. |
| 226/19 |  | **Burial Ground Committee** – To receive minutes of meetings since the last HPC meeting – it was **agreed** this committee would be used to discuss any matters relating to the Corona virus outbreak. |
| 227/19 |  | **Clerk’s Report/Correspondence** –  |
| 227/19 | .1 | Derbyshire Constabulary Invitation - 16 March 2020 – Cllr James Marsden and the Clerk will attend. |
| 228/19 |  | **Village Matters** |
| 228/19 | .1 | To review and approve a modified usage policy for the HoH – the policy that had been circulated was reviewed and **approved**. |
| 228/19 | .2 | To review and approve a modified usage policy for the HoH flagstaff - the policy that had been circulated was reviewed and **approved** with the inclusion of the Derbyshire Flag as an acceptable flag to be flown. |
| 229/19 |  | **Memorial Hall** - To receive Memorial Hall Management Committee Minutes. It was reported that a cheque had been received from DCC towards the cost of repainting. |
| 230/19 |  | To note DALC circulars and other items circulated. |
| 231/19 |  | To confirm the next HPC meeting will be at 7.30 pm Tuesday 7th April 2020 in the **School Hall**. |
| 232/19 |  | To note items for the 7th April 2020 agenda.Policy on the mowing of verges.Use of Glyphosphate as a weed killer. |

Signed: Date: