**HATHERSAGE PARISH COUNCIL**

Clerk – Mr Steve Wyatt, *Heart of Hathersage, Main Road, Hathersage, S32 1BB*

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9th July 2020

Swimming Pool Committee members plus HR Committee Members,

Parish Councillors are summoned to attend a meeting of the Swimming Pool Committee/HR on-line meeting <https://us02web.zoom.us/j/87078072819?pwd=NDVpSkQydXRPZlBlWDBnZUxHRmsvdz09>

Meeting ID: 870 7807 2819 Password: 296290 on Tuesday 14th July 2020 at 7.00 pm. The Agenda for the meeting is set out below.



Yours sincerely,

Clerk for Hathersage Parish Council

PUBLIC PARTICIPATION

A period of not more than ten minutes will be made available at the beginning of the meeting for members of the public to ask questions or submit comments about Swimming Pool Committee matters.

AGENDA

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| 1 |  | Apologies for absence. |
| 2 |  | To decide any variation in the order of business. |
| 3 |  | Declaration of interests. |
| 4 |  | **Public participation** - A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. |
| 4 | .1 | Receive notes of Marketing/Advertising/Fundraising Group meetings since May SPC. |
| 4 | .2 | Future fund-raising events. |
| 4 | .3 | Events booked for 2020 since the last meeting. |
| 5 |  | Confirmation of previous minutes of meeting 12th May 2020. |
| 6 |  | Confirmation of previous minutes of meeting 26th June 2020. |
| 6 |  | Review previous action points (appended to this agenda). |
| 7 |  | **Plant room upgrade project – update**. |
| 7 | .1 | Review to approve the quote for a new shower boiler. |
| 7 | .2 | Review invoice for pool technical design and advice and recommendation to full council. |
| 7 | .3 | Slippage test review and payment. |
| 7 | .4 | Review the quote for Annual Water Hygiene Service Agreement at £2,415. |
| 8 |  | **Plant/Machinery/Operational issues** **and** **Manager’s Report.** |
| 8 | .1 | Employee Handbook. |
| 8 | .2 | Pool opening proposal, procedures and social distancing. |
| 8 | .3 | Use of volunteers to facilitate opening of pool, e.g. to ensure social distancing. |
| 8 | .4 | Advert board. |
| 9 |  | **Finance**. |
| 9 | .1 | Season ticket pricing. |
| 10 |  | **Confidential and HR items:** |
| 10 | .1 | Update on Corona Virus measures including furloughing and unfurloughing. |
| 10 | .2 | Village caretaker. |
| 11 |  | Clerk’s report/correspondence. |
| 12 |  | Items for the next meeting. |
| 13 |  | Confirm date of next meeting – 11th August 2020. |

MEMBERS OF THE PUBLIC ARE ENTITLED TO ATTEND ALL MEETINGS OF THE COUNCIL (SUBJECT TO CERTAIN RESTRICTIONS) AND WILL BE MADE WELCOME. WITH THE PERMISSION OF THE COUNCIL, MEMBERS OF THE PUBLIC MAY ADDRESS THE COUNCIL DURING THE TIME SET ASIDE FOR THE PURPOSE, UPON ITEMS APPEARING ON THIS AGENDA. AS A COURTESY PLEASE NOTIFY THE CLERK IF YOU PLAN TO ATTEND.

**Actions** (to be reviewed)

From 10/12/19 the action number is the date of the meeting followed by a sequential number as the action arises in the minutes. The minute number to which the action refers is included in the Action text.

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| Action no | Owner | Action | Status |
| 112/19 | JA Marsden & M Wellington | Meet Café tenants to discuss signage.  10/12 The meeting took place and actions carried out. The design of the main sign is to be agreed.  14/01 Mike is still waiting for input from the café and will chase them up.  11/02 draft signage circulated, comments made, redrafting required, exchange of emails. Café opening times thought not necessary. White on blue is not bright enough – black on blue suggested.  Sue K had mentioned to Mike about an additional banner with food options, assume they pay for this. Use heated and not the degrees.  George to incorporate suggestions and re-draft.  10/03 Design discussed further with the café. The meeting suggested a little more contrast for the heading. Various options will be circulated for comment  13/05 Further examples had been provided but current status was unknown | c/f |
| 140120-005 | Mike | 139/19 Mike will speak to DCC and DDDC about including Hathersage pool in their pool publicity.  11/02 Included in Mike’s report, the pool is included, but awaiting a further response from DDDC.  10/03 Still awaiting for reply.  13/05 No update available. | c/f |

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| 110220-005 | George | 157/91 George will ensure that the updated task list is provided for distribution.  10/03 George will update and forward.  13/05 No update available. | c/f |
| 100320-001 | Mike/George | 170/19.1 Mike and George will arrange for getting pool leaflets in the display racks around the area.  13/05 No update available. | c/f |
|  |  | **Actions from 12th May Meeting** |  |
| 120520-001 | Clerk | 188/19 The Clerk was asked to seek dates for the laying of the rubber crumb | Raised |
| 120520-002 | Clerk | 189/19.1 The Clerk will pass on to Mike and George comments from the Employee Handbook review. | Raised |
| 120520-003 | Clerk/Mike/  George | 189/19.2 The Clerk is to action Mike and George to seriously look at a booking system for immediate implementation once they are free from furlough. | Raised |
| 120520-004 | Clerk | 189/19.2 The Clerk to arrange an open-air meeting as soon as possible to discuss: use of volunteers, management of social distancing, defining normal operations; ticketing options. | Raised |
| 120520-005 | Clerk | 189/19.5 The clerk to arrange for the publication of up to date news of the pool on the Parish Council website | Raised |
| 120520-006 | George | 189/19.5 Once free from furlough, George is to update the pool website as a priority. | Raised |
| 120520-007 | Clerk | 190/19 To confirm rumours about holiday pay while an employee is furloughed. | Raised |
| 120520-008 | Mike/George | 190/19 To update the Engineering Inspection to include the new plant equipment | Raised. |
| 120520-009 | Clerk | 191/19.2 To contact the caretaker about returning from furlough. | Raised. |
| 120520-010 | Clerk | 191/19.3 To confirm with HR Advisor any implications for delaying the implementation of Employment Law due from 1st April 2020. | Raised |
|  |  | **Actions From Meeting 26th June** |  |
| 260620-001 | Cllr Turner | 199/19 Clarification and advice will be sought from the architect on the grassed area and level of the adjacent path. | Raised |
| 260620-002 | Cllr W Hanley | 200/19.1 a letter will be drafted to be sent to Sarah Dines MP. | Raised |
| 260620-003 | All | 200/19.1 all members were asked to sign the on-line petition for the opening of swimming pools. | Raised |
| 260620-004 | ? | 200/19.1 The pool managers were to be asked to promote support of opening pools on the website and Facebook. | Raised |
| 260620-005 | ? | 200/19.3 It was suggested that have a bespoke booking system should be investigated. | Raised |
| 260620-006 | Mike/George | 201/19.1 The website should be updated with a history of the refurbishment work. | Raised |
| 260620-007 | Chris Cave | 202/19 Advice is to be sought from the HR Consultants with regard the unfurloughing of staff. | Raised |