**HATHERSAGE PARISH COUNCIL**

Clerk – Mr. Steve Wyatt, Heart of Hathersage, Main Road, Hathersage, Derbyshire, S32 1BB

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1. Minutes of the online meeting of Hathersage Parish Council, Tuesday 3rd November 2020, 7:30pm

Councillors Present: Jane Marsden (Chair), Bill Hanley, Bridget Hanley, Tim Hill, Kirsty Kirkham, James Marsden, Rosie Olle, Heather Rodgers, Pete Rowland, James Shuttleworth, and Stuart Turner (part)

Also In attendance: Steve Wyatt (Clerk), Chris Cave (RFO), DDDC Cllr. Peter O’Brien (part), DCC Cllr. Judith Twigg (part), Maura Sorensen (Assistant Clerk)

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| 090/20 |  | Apologies for absence – none received. The police are unable to join Zoom calls. |
| 091/20 |  | To decide any variation in the order of business – an extra emergency item was noted – furloughing of swimming pool staff – agreed to consider this under Financial Matters (as agenda item 7.9). |
| 092/20 |  | Declaration of Members Interests – none. |
| 093/20 |  | Public Participation. |
|  | a) | A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. No members of the public attended. |
|  | b) | If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. An update was provided by the Clerk, from the police.  DDDC Cllr. O’Brien reported that DCC had committed to phasing out the use of glyphosphate, for weed control, by the end of 2022. Alternative methods of weed control – mechanical, and a method involving steam - will be trialled, initially at Eyam. Cllr. Olle asked about the Covid impact on the DDDC budget. Cllr. O’Brien noted an extra £900,000 funding from central Government. He also highlighted loss of revenue to DDDC from markets, and car parking.  *Cllr. O’Brien left the meeting at 19:45hrs* |
| 094/20 |  | Confirmation of Minutes of HPC meeting of 6th October 2020 and to note any matters arising. Cllr. W Hanley referred to item 074/20.1 (Survey re introduction of 20mph speed limits) suggesting that the minutes should reflect that the vote on whether to undertake a survey had been very close, with a majority of 5/4 voting against. The meeting agreed this amendment. It was acknowledged that the discussion had included reference both to a 20mph survey, and the practicalities/likelihood of introducing a 20mph limit, possibly leading to some lack of clarity on what Cllrs. were voting for. Cllr. W Hanley also noted that he felt the minutes – and the letter subsequently sent to HVCAG noting that the Council had decided not to proceed with the survey – did not accurately reflect the discussion at the meeting. The Chair responded that the minutes were an objective record of the meeting also noting that minutes are intended to be a brief summary of discussions, and actions agreed, not a narrative. It was also noted that a recording had been made of the meeting should Cllrs. wish to review it. Subject to the amendment agreed, above, the minutes were **approved** and will be signed at the next face to face opportunity. |
| 095/20 |  | Confirmation of Minutes of HPC extraordinary meeting of 13th October 2020 and to note any matters arising - The minutes were reviewed and **approved** and will be signed at the next face to face opportunity. |
| 096/20 |  | **Financial Matters** – RFO’s Report. |
| 097/20 | .1 | To Receive a statement of accounts: Chris Cave RFO highlighted increased expenditure on salaries relating both to furlough and to extra hours undertaken by himself, the Clerk and the Assistant Clerk. It was noted that the CCTV system had been added to the Council’s insurance cover - Derbyshire Dales’ 2020/21 subsidy of £18,225 had been claimed and received against the cost of the pool refurbishment. The RFO referred to budget planning for 2021-22 asking Cllrs. to consider whether there are any extra costs for inclusion. He noted that a proposed budget will be presented for approval at the December Council meeting; the approved budget to be shared with DDDC also determining the Parish Council precept for 2021-22. |
| 097/20 | .2 | To approve accounts for payment: the RFO noted an additional invoice for £567.00 + VAT received today in relation to the café lease – it was **agreed** to add this to the list of payments. The total payments were £46,945.71 including VAT of £2,906.68. |
| 097/20 | .3 | To note account scrutiny arrangements and approve signatories for 1st December meeting from the agreed schedule to approve and pay wages and any urgent items between this and the 1st December meeting. Cllrs. Olle and Rowland were **approved** for next month. It was noted that Cllr. Kirkham had been an approved signatory for the previous month however she had been temporarily unavailable and Cllr. Rodgers had stepped in as a second signatory. |
| 097/20 | .4 | To note conclusion of audit and public notification – noted. |
| 097/20 | .5 | DCC Cllr. Judith Twigg - joined the meeting at this point, apologising for her late attendance. It was agreed to take Cllr. Twigg’s input at this point – there was nothing specific to share but Cllr. Twigg asked if Cllrs. had any issues they wanted her to rise with DCC officers. Cllrs. noted they were looking to arrange a meeting with Steve Capes and Steve Alcock to review social distancing measures – Cllr. Twigg noted she would liaise with Steve Alcock. Cllr. Turner noted that the cycle route between Hathersage and Bamford needs maintenance – Cllr. Twigg will raise this with the appropriate officer.  Cllr. Twigg left the meeting at 20:15hrs |
| 097/20 | .6 | Review and re-approval of the Scheme of Delegation. The Clerk had circulated the Scheme; there were no changes to the Scheme. It was confirmed that nothing apart from regular payments had been approved under the Scheme. Cllrs. discussed measures to ensure the Scheme is robust and can demonstrably ensure fairness and democratic process. To that end an amendment to the wording was agreed to declare that the Scheme existed to support expediency while Covid measure prevent business being conducted in the normal manner; no potentially contentious decisions would be agreed by a sub-set of Cllrs. under the terms of the Scheme. |
| 097/20 | .7 | Redwood Landscapes contract. Chris Cave RFO noted that Redwood Landscapes is contracted up to 31 March 2021 and that 2020/21 expenditure under the contract to date is £5,891. Cllrs. agreed that other quotes for the contract should be sought, noting that any contractor would need to demonstrate that they have the relevant equipment, experience, and a licence to undertake weed killing. Cllrs. are to share details of potential contractors to be approached, for a quote. Cllr. Kirkham suggested the contract specification be reviewed, clarifying as far as possible the scope of the work and any specific technical items – it was **agreed** to review the contract specification prior to calling for quotes. This will added to the agenda of the next Recreation Committee meeting. |
| 097/20 | .8 | A declaration of interest from Chris Cave RFO – it was noted that Chris has been asked to be the auditor for Derbyshire Pennine Club whose treasurer, Brian Griffiths, was the Independent Examiner of the accounts of The King George’s Field of which the Council is Trustee. |
| 097/20 | .9 | Additional agenda item – furloughing of pool staff: Chris Cave RFO outlined the furlough options. Cllrs. **agreed** that the Pool Managers should be flexibly furloughed, both to work 15 hours per week on pool maintenance. It was also **agreed** that other pool staff currently on rota, to be furloughed; staff not currently on rota will *not* be furloughed. It was noted that costs of flexible furloughing will be approximately £2,500 per month. It was also agreed that, should lockdown continue beyond 2nd December, and the pool remain closed, the Council’s position on furloughing staff will be reviewed. Cllr. Kirkham referred to a government scheme opening in January whereby businesses can Claim a £,1000 bonus for certain employees. With the extension of the Coronavirus Job Retention Scheme to 31st March 2021 this bonus scheme has been withdrawn. It was noted that not all employees would be eligible. The RFO confirmed that the Council cannot claim for the furlough costs of the Caretaker as his salary is paid for by public monies. Cllr. Turner suggested that, as this is a critical role, the expectation should be that the caretaking service continues through this lockdown period. Cllr. W Hanley noted that a robust risk assessment had been undertaken with input from the Caretaker. |
|  |  | The meeting was suspended for KGF Business after which this meeting resumed. |
|  |  | **Committees and Working Groups** |
| 098/20 |  | **Swimming Pool Committee.** To receive minutes of meeting 13th October 2020 - minutes were noted as received. It was noted that the new pool sign has been put up. It was suggested that snagging and other works – including work to the rubber crumb on the solarium side – could be undertaken over the lockdown period – The Clerk was asked to liaise with the Architect. Cllrs. noted proposals from the Pool Managers for a January season ticket. It was agreed, in light of the lockdown, that this could be discussed at the meeting of the Swimming Pool Committee at the meeting on 10 November – and that the Committee can approve a decision on season ticket proposals on this occasion. |
| 099/20 |  | **Recreation Committee**. To receive minutes of the meeting 20th October 2020 - minutes were noted as received. The Assistant Clerk reported that she was liaising with Alliance Environmental about repairs and maintenance of playing field equipment. Also noted that Cllr. Rodgers is liaising with potential new FoHPF members but that if Cllrs. were aware of any other potential Friends they should let Cllr. Rodgers know. |
| 099/20 | .1 | Confidential item - Bowling Green access – noted that, following feedback from the Council, and the Bowling, on proposals made by the Solicitor, the proposals will be shared with the resident. Cllrs. will be kept updated on developments. |
| 100/20 |  | **Planning Committee** – there had been no recent meetings but it was noted that the Committee regularly considered planning applications via email with the Assistant Clerk posting responses on the Planning Portal. |
| 101/20 |  | **Amenities Committee** – To receive minutes of the meeting 22nd October 2020 - 2020 - minutes were noted as received. Arrangements to erect the flag at HoH ahead of Remembrance Sunday were noted. |
| 101/20 | .1 | Update on covered seating, planters and alternative seating - an update on work on the bus shelter was provided – the stones are cut and have been delivered to the joiner and the glass and framework are expected very soon; it is hoped that it will be in place by the end of November. |
| 101/20 | .2 | Proposal for a dog waste bin Mill Lane. It was noted that the bin is required by Leadmill – Cllrs. **approved** the purchase of a bin for Leadmill. The RFO noted an allocation of £220.00 in the budget. |
| 102/20 |  | **Transport Committee** – To receive minutes of the meeting of 27th October 2020 - 2020 - minutes were noted as received. |
| 102/20 | .1 | To discuss a proposed survey of residents re the introduction of 20mph speed limits through the village. This had been an agenda item at the October meeting at which a decision was made. Under the Standing Orders a request from three councillors had been received by the Clerk for this decision to be discussed further. Cllrs. discussed combining this proposal with previous considerations of a survey of parking/parking needs, taking a more holistic, and longer-term, approach to traffic management throughout the village. Cllrs. W Hanley and Turner emphasised the need for the Council to demonstrate that action is being taken and to fully engage residents in consultation from the outset. It was **agreed** that the detail of a survey/consultation be discussed at the next meeting of the Transport Committee; Cllrs. W Hanley and Hill to draft a report for the committee. Reference was made to previous consideration of implementing a charging point for electric cars, in the village, and the prohibitive costs. Cllr. W Hanley suggested the Clerk write to HVCAG noting the Council’s proposed next steps. |
| 102/20 | .2 | To note and approve a new TRO proposal. Cllr Olle outlined the factors behind the new proposals including the Council supporting the majority of Heathers Edge residents to address the issues of the unwanted yellow lines. Cllrs. **approved** the recommendations. It was noted that the Clerk should draft an email to the DCC Officer, formally requesting the TRO, to be shared with Cllr. Olle prior to posting. Cllrs. noted the importance of ensuring that the Council has sight of the final TRO proposals, from DCC, before the Order is confirmed. |
| 103/20 |  | **HR Committee** – To receive minutes of recent meetings 13th October 2020 - minutes were noted as received. |
| 104/20 |  | **Website Update** – To receive any report of the Website Working Group – no meeting had been held recently. The Assistant Clerk noted that no extra costs related to any further upgrading of the website were anticipated but that she would liaise with the website contractor to confirm this. |
| 105/20 |  | **Burial Ground Committee** – To receive minutes of recent meetings – no meeting had been held. |
| 106/20 |  | **Clerk’s Report/Correspondence** – |
| 106/20 | .1 | **Leadmill** – Cllrs. noted a letter from a resident raising issues about parking; speed attenuation; and dog waste. Cllrs. noted that the issue of the placement of 30 and 50mph signage, by the railway bridge, had already been raised; it was suggested that this is raised with the relevant DCC Officer. Cllr. Turner noted the need for greater protection for pedestrians under the railway bridge. The Clerk had liaised with the police about dealing with illegal parking in the area. The issue of an additional dog waste bin had already been addressed. |
| 107/20 |  | **Village Matters** |
| 107/20 | .1 | Grit bins and Snow Warden. Cllr. Hill’s report on grit bins was noted. Cllr. W Hanley suggested Cllrs. adopt a grit bin local to them and monitor levels of salt/grit; Council or DCC to fill/replenish as appropriate. It was noted that the bin opposite the Chemist needs replacing – the Clerk is to liaise with DDDC. It was also noted that the lid on the bin at the corner of Coggers Lane needs replacing. |
| 108/20 |  | **Memorial Hall** - To receive Memorial Hall Management Committee Minutes – no meeting had been held recently. Cllr. W Hanley will liaise with the Hall manager to advise on risk assessments. The Hall had recently been accommodating groups with limited numbers with appropriate measures. |
| 109/20 |  | To note DALC circulars and other items circulated – noted. |
| 110/20 |  | To confirm the next HPC on-line meeting will be at 7.30 pm Tuesday 1st December 2020 – confirmed. |
| 111/20 |  | To note items for the 1st December 2020 agenda – no specific items were highlighted. |
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