**HATHERSAGE PARISH COUNCIL**

Clerk – Mr. Steve Wyatt, Heart of Hathersage, Main Road, Hathersage, Derbyshire, S32 1BB

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Minutes of the online meeting of Hathersage Parish Council, Tuesday 5th January 2021, 7:30pm

Councillors Present: Jane Marsden (Chair), Bill Hanley, Bridget Hanley, Tim Hill, Kirsty Kirkham, James Marsden, Rosie Olle, Heather Rodgers, Pete Rowland, James Shuttleworth, and Stuart Turner (part)

Also In attendance: Steve Wyatt (Clerk), Chris Cave (RFO), DDDC Cllr. Peter O’Brien (part), DCC Cllr. Judith Twigg (part), Maura Sorensen (Assistant Clerk)

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| 141/20 |  | To receive apologies for absence – none. |
| 142/20 |  | To decide any variation in the order of business – grass verges 16.2 brought forward to public participation. |
| 143/20 |  | Declaration of Members Interests - none |
| 144/20 |  | Public Participation. |
| 144/20 | a) | A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Grass Verges 16.2 Carol Collins (HVCAG)– a report from DDDC about biodiversity had been circulated; DDDC are wishing to work more with parish councils to improve bio-diversity in grass verges; HVCAG have made suggestions of verges for inclusion in a trial project; HVCAG hope that HPC will support DDDC and will support the Rewilding Group’s proposed verges. The meeting **agreed** to support these proposals and the Clerk was asked to confirm this with Emma Mortimer (DDDC). The grass verge between Abney Lane to Sandy Lane was **agreed** to be worthy of inclusion and the grass bank at Sheffield Road/School Lane junction. |
| 144/20 | b) | If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. DDDC Cllr. Peter O’Brien * the suggestion was made that HPC may wish to request funding, for the running of the swimming pool during the pandemic, from DDDC seeing as funding is given to other leisure centres.
* Public Space Protection Order (PSPO) – DDDC are reviewing or looking at new ones. A District wide PSPO restricting dog fouling is in place. BBQ restriction on moorland is something that could be encouraged for inclusion by DDDC.

Cllr. Jane Marsden asked about the coverage of the DDDC anti-dog fouling restraint – the DDDC one covers all public areas.DCC Cllr. Judith Twigg* Yuk signs are available for posting around the village;
* cycle ways maintenance, should be being dealt with but no further response has recently been received; only one side of the cycle way is cut causing the problems, the cycleway needs cutting as a road i.e., both sides; the current single cut may not be at the busiest time of the year.

Cllr Jane Marsden mentioned that snow clearing and gritting on the back road, through The Dale to Ringinglow is required as ploughing alone is not sufficient leading to stranded vehicles thinking this road is accessible.Police – no one was in attendance but information in an Informal email from the police was circulated prior to the meeting and clarification on some items provided at the meeting. |
| 145/20 |  | Confirmation of Minutes of HPC meeting of 1st December 2020 and to note any matters arising – these were reviewed and **approved** and will be signed ASAP. |
| 146/20 |  | **Financial Matters** – RFO’s Report – noted as received. One additional item re BECT: accounts have now received for year end March 2019 for consideration in any future requests for donations. |
| 146/20 | .1 | To Receive statement of accounts – noted as received. |
| 146/20 | .2 | To approve accounts for payment – payments were reviewed and **approved** as scrutinised under the Scheme of Delegation. The amount **approved** is £36,362.39 including £2,196.68 VAT. |
| 146/20 | .3 | To note account scrutiny arrangements and approve signatories for 2nd February meeting from the **agreed** schedule to approve and pay wages and any urgent items between this and the 2nd February meeting.Cllrs. Jane Marsden and W Hanley are **approved**.Signed: Date: |
| 146/20 | .4 | To discuss the purchase of laptops for the sole use of the Leisure Facilities Manager and Pool Operations Manager – **approval** of £1000 ex VAT was granted. It was noted that monitors and keyboards may also be required to satisfy H&S and working from home. The laptops should only be purchased once the appointments have been made.Chris Cave RFO pointed out that with more people working from home HMRC are tightening up on laptops being provided to employees as these may be used for personal use there could be a benefit in-kind/ tax liability. To cover this a Responsible Use Policy would be drawn up restricting the use of HPC laptops for work use only. HPC employees using an HPC provided laptop will be required to sign this policy. The Clerk will draw up this policy with the support of the HR Consultants. |
| 146/20 | .5 | To approve the salary for the incoming clerk – it was **agreed** that the starting rate for the new clerk once appointed will be £15.37 per hour pay scale point SCP25. |
| 146/20 | .6 | To agree Leisure Facilities Manager and Pool Operations Manager salaries – discussion about overtime payments - these will only be made in exceptional circumstances with the agreement of HPC as stated in the terms and conditions. The starting salary of the Leisure Facilities Manager was **agreed** as £30,781 and for the Pool Operations Manager £28,682. The Clerk was asked to offer the respective positions and seek acceptance of the terms and conditions. |
| 146/20 | .7 | Review of budget/precept for 2021/2022 – it was explained in the RFO report that approval will be carried forward to January and that DDDC have **agreed** to the submission from HPC in February 2021. |
| 146/20 | .8 | Pool staff pay in the event of a further lockdown – November furlough pay was topped up to what staff would have earned in the period of lockdown which cost HPC approx. £900 pw; if the same policy is applied in Lockdown 3 this will be slightly more due to two staff reaching an age of 21. It was **agreed** to again pay 80% of scheduled hours made up by HPC from the amount HPC would receive under the furlough scheme. This will be reviewed at the February 2021 HPC meeting. Cllr. Rodgers suggested requesting funding from DDDC in-line with the contributions to other leisure centres in the District. The managers are to be flexibly furloughed to allow monitoring and essential maintenance to be carried out during the closure. The Clerk was asked to request an estimate of hours to be worked during lockdown by the managers.Lifeguard training is to continue if allowed under the rules of Lockdown 3. |
| 146/20 | .9 | Possible review of RFO and assistant clerk’s salaries – it was **agreed** to go ahead with these reviews. The Clerk was asked to speak to DALC but that JDs need reviewing. |
| 146/20 | .10 | Pool Café lease – included in Clerk’s report. |
| 146/20 | .11 | Review and re-approval of the Scheme of Delegation – re-**approved** without amendment. |
|  |  | The meeting was suspended for King George’s Field business after which this meeting resumed. |
|  |  | **Committees and Working Groups** |
| 147/20 |  | **Swimming Pool Committee.** To receive minutes of meeting 8th December 2020 – the minutes were noted as received. Questions requested on the minutes – none raised |
| 147/20 | .1 | Cllr. Turner reported that the pool is now closed for lockdown 3 and refunds for sessions purchased are being processed. A report will be provided on alternative pool heating options by Cllr. Hill for the next meeting. |
| 148/20 |  | **Recreation Committee**. To receive minutes of the meeting 15th December 2020 – the minutes were noted as received.New members of FoKGF have been identified and transition is taking place. The maintenance contract tender deadline is approaching.A request for caretaker to clear wet and slippery leaves around the village. The caretaker is an essential worker so required to work in the lockdown. |
| 148/20 | .1 | Confidential item - Bowling Green access - we are awaiting response via our solicitor. |
| 149/20 |  | **Planning Committee** – To receive minutes of recent meetings – applications are being reviewed online. |
| 149/20 | .1 | PDNPA Local Plan Review survey – Cllrs. Jane Marsden and Rodgers were **approved** to respond to the survey on behalf of HPC. |
| 150/20 |  | **Amenities Committee** – To receive minutes of the meeting 15th December 2020 – noted as received. |
| 150/20 | .1 | Heart of Hathersage toilet problems – the toilets are now fixed but the top panel still needs replacing to allow use. Cllr. James Marsden is seeking local tradesman to assist with the panel. |
| 150/20 | .2 | Parish Land at Hathersage Booths – **agreement** in principle was given to raise a new lease with new owners as sole tenants on the completion of the sale of Mrs Jepson’s property. Under a new lease payments are to be requested to be made by Standing Order. The current rent is £353 pa. It was **agreed** to increase this to £400 pa. The Clerk was asked to speak to Mr Bramall, solicitor, with regards the process to be followed in drawing up the new lease.Signed: Date: |
| 150/20 | .3 | Bus shelter cleaning – a cost of £20 pm to clean bus shelter and covered seating had been provided – it was agreed to request both shelters should be cleaned by All Bright and Clean. |
| 150/20 | .4 | Noticeboard Cannon Fields – Cllr. Olle has spoken to the neighbour with regards re-positioning this noticeboard. Mrs Dalton at 1 Cannon Fields had agreed to her wall being used and will monitor notices displayed. Cllr. Rodgers is to follow up with Peter Wilcockson, joiner. |
| 151/20 |  | **Transport Committee** – To receive minutes of any recent meeting.Locations for parking spaces around the village – The Assistant Clerk will enquire with DCC. |
| 152/20 |  | **HR Committee** – To receive minutes of recent meetings 8th December 2020 – noted as received. |
| 153/20 |  | **Website Update** – To receive any report of the Website Working Group – website upgrade discussions are to be initiated. |
| 154/20 |  | **Burial Ground Committee** – To receive minutes of recent meetings. |
| 155/20 |  | **Clerk’s Report/Correspondence** –  |
| 155/20 | .1 | Clerk vacancy – it was suggested mention could be made on pool website as this may have a wider coverage. No applications have yet been received. The closing date is 15/01/2021. |
| 155/20 | .2 | Apologies received for the unauthorised use of HoH – noted. |
| 155/20 | .3 | Thanks, from Church Yard Committee for the donation – noted. |
| 156/20 |  | **Village Matters** |
| 156/20 | .1 | Seats on Jaggers Lane and Gatehouse Lane and around the tree on Moorland Road – in abeyance until the form of bench required is agreed. Benches are required for the first two but the latter is being addressed by a neighbour. |
| 156/20 | .2 | Decision to agree to join the DDDC’s Working group to rewild verges – dealt with under public participation. |
| 156/20 | .3 | Public Space Protection Order review – confirm dog fouling; BBQs – there was a suggestion of pictures on packaging showing burnt out moorland to promote responsible use; it was **agreed** in due course to write to MPs to support BBQ bans. The Clerk will confirm the need for the anti-dog fouling PSPO. |
| 157/20 |  | **Memorial Hall** - To receive Memorial Hall Management Committee Minutes. |
| 158/20 |  | To note DALC circulars and other items circulated. |
| 159/20 |  | To confirm the next HPC on-line meeting will be at 7.30 pm Tuesday 2nd February 2021. |
| 160/20 |  | To note items for the 2nd February 2021 agenda. BBQ ban in light of quarry fire actions, Agreement renewal with HR Consultants |
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Signed: Date: