**HATHERSAGE PARISH COUNCIL**

Clerk – Mr. Steve Wyatt, Heart of Hathersage, Main Road, Hathersage, Derbyshire, S32 1BB

Minutes of the online meeting of Hathersage Parish Council, Tuesday 2nd February 2021, 7:30pm

Councillors Present: Jane Marsden (Chair), Bill Hanley, Bridget Hanley, Tim Hill, Kirsty Kirkham, James Marsden(part), Rosie Olle, Heather Rodgers, Pete Rowland and James Shuttleworth

Also In attendance: Steve Wyatt (Clerk), Chris Cave (RFO), DDDC Cllr. Peter O’Brien (part), DCC Cllr. Judith Twigg (part), Maura Sorensen (Assistant Clerk), Martin Bloor, Sara Furniss (Observer), Nick Williams (Observer) and Simon Cowling.

|  |  |  |
| --- | --- | --- |
| 161/20 |  | To receive apologies for absence. Cllr. Stuart Turner |
| 162/20 |  | To decide any variation in the order of business. It was agreed to bring forward to public participation the discussion on the part of the TRO relating to Jaggers Lane.  Cllr. Jane Marsden explained that the agenda contained confidential items during which members of the public would be required to leave the call but could re-join afterwards. |
| 163/20 |  | Declaration of Members Interests. – Steve Wyatt (Clerk), Maura Sorenson (Assistant Clerk) declared a personal interest in agenda item 6.4. |
| 164/20 |  | Public Participation. |
| 164/20 | a) | A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.  Mr. Martin Bloor explained the car parking issues on Jaggers Lane affecting residents and health and safety risks for pedestrians. Problems have become worse over the last summer; drives have been blocked and damage caused (e.g., granite setts displaced, grass chewed up); there is no footpath hence ends of lawns are being parked and walked on; pedestrians are walking between traffic and parked cars; emergency vehicles would have restricted access; this is a police matter but they can often not attend while the problem presents itself. The suggestion/request is an extension of double yellow lines from their current limit.  Mr. Simon Cowling – supported Mr. Bloor’s comments and reported on the measured road width of Jaggers Lane and maximum vehicle width on UK roads and visibility splays of driveways. |
| 164/20 | b) | If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.  The Clerk reported on behalf of the police based on a phone received from PC Hancock the day before:   * The matter of the fire damage last summer in The Dale is now being referred to the Crown Court. * Cycle thefts are still happening. * Recent events have required two requests of CCTV footage. * A suggestion has been made for an additional CCTV camera on the end of Station Road.   DDDC Cllr. Peter O’Brian – disposable BBQs, it was reported that DDDC is not supporting a ban and is not going to consult but High Peak Borough Council (HPBC) is ; DDDC are consulting on PSPO but no changes are expected. HPBC are proposing to introduce an order to ban disposable BBQs in their part of the National Park. Some areas within the National Park already do not allow BBQs but these are only few and far between.  Cllr. Jane Marsden – noted that the boundary report had been received today, this excludes Abney and Abney Grange from the Hathersage Ward. Cllr. O’Brian has informed Abney.  Cllr. Shuttleworth – this is an exercise to even up the numbers not moving areas between district councils.  Cllr. W Hanley stated – a BBQ ban has huge support in the village; green bins are not being emptied by Serco – why not? : will money be refunded for green waste bins not being emptied?  DCC Cllr. Twigg – reported that the red and white block for social distancing were being reinstated. ( We gather they had been tampered with and were scattered around and some were in the stream.) |
| 165/20 |  | Latest Traffic Regulation Order proposal affecting Jaggers Lane – this is reported in the minutes of the recent Transport Committee meeting minutes |
| 166/20 |  | Confirmation of Minutes of HPC meeting of 5th January 2021 and to note any matters arising – these were reviewed and **approved** and will be signed ASAP. |
| 167/20 |  | **Financial Matters** – RFO’s Report – noted as received. There has been little activity with the pool being closed. A bill from Eon has recently been received after none for a few months. |
| 167/20 | .1 | To Receive statement of accounts – noted as received.  Signed: Date: |
| 167/20 | .2 | To approve accounts for payment – scrutinised and approved for payment; HoH Broadband increased by £12 per month, it was agreed to look for another better deal. The Clerk will obtain quotes.  The payments were **approved** under the scheme of delegation to the value of £35,562.74 of which £1,799.38 was VAT. |
| 167/20 | .3 | To note account scrutiny arrangements and approve signatories for 2nd March meeting from the agreed schedule to approve and pay wages and any urgent items between this and the 2nd March meeting.  Cllrs. Turner and Bridget Hanley were **approved**. |
|  |  | The Clerk and Assistant Clerk stepped out of the meeting. |
| 167/20 | .4 | To agree the pay arrangements for the incoming clerk and to agree the outgoing clerk’s remuneration. The following minute was taken by Chris Cave RFO:  It was reported that all applicants for the post of clerk had been interviewed and that the preferred candidate was the current assistant clerk, Maura Sorensen. It was **agreed** to offer her the post at an annual salary of 0.5 of NJC scale SCP25. As she would be required to work extra hours until the appointment of a new assistant clerk it was **agreed** that she be paid the hourly rate for scale SCP25 until the appointment and for 2 months thereafter whilst she trained the new appointee.  The position of the current clerk, who had been paid on scale SCP14, was considered. It was **agreed** that his annual salary should be reviewed to SCP25, back dated to 1st April 2020.  It was **agreed** that the current clerk be paid £125 per month to advise and train the new clerk whilst necessary for a maximum of 6 months. |
|  |  | The Clerk and Assistant Clerk stepped back into the meeting. |
| 167/20 | .5 | Bhayani contract renewal – it was agreed to renew the Watertight contract for 3 years at £266.25 per month Ex VAT per month without the HR Toolkit for now. Chris Cave RFO will confirm with Bhayani. |
| 167/20 | .6 | Bank balances – it was agreed to move moneys to a new account with Cambridge BS and an instant access account with Natwest sufficient to ensure that the Council’s balances remained within the FSCS cover limit. |
| 167/20 | .7 | Internal control checks – in light of the payment authorisation initiated under the Scheme of Delegation Chris Cave RFO suggested the following to ensure that councillors can sign the Annual Governance Statement with full understanding of the accounts:  • RFO puts together for each month a file of the papers that would have been brought to the meetings.  • Each file then to be approved in the usual way by those who would have authorised them under normal circumstances.  • As soon as Chris can, he will deliver the files to one of the relevant Councillors for that month.  • When they have done the authorisation, they will pass the pack to the other Councillor for that month.  • After the second authorisation the pack to be delivered to someone so that Chris can then pick them up.  This approach was **agreed**. |
| 167/20 | .8 | HPBC pool contribution – it was **agreed** that Chris Cave RFO will speak to HPBC with regards their 2020/21 contribution. Chris will report back at the March meeting. |
| 167/20 | .9 | Approval of budget/precept for 2021/2022 – the budget presented was reviewed and minor amendments made, recorded by Chris Cave RFO. The outcome being that last year the precept was £58,000 and it was **agreed** to again request £58,000 for 2021/22. |
| 167/20 | .10 | Pool Café lease – the Clerk reported that this lease had now been signed and completed and a copy will be sent to Chris Cave RFO. |
| 167/20 | .11 | Review and re-approval of the Scheme of Delegation. This was **reapproved**. |
|  |  | There was a break for King George’s Field business after which the Parish Council meeting resumed. |
|  |  | **Committees and Working Groups** |
| 168/20 |  | **Swimming Pool Committee.** To receive minutes of meeting 12th January 2022. The minutes had been circulated prior to the meeting – some snagging is still outstanding; replacement of a shower boiler is required; a swimming teacher report is to be reviewed at the next meeting. |
| 168/20 | .1 | Alternative pool heating option report – Cllr. Hill. will report at the next SPC. Cllr. Jane Marsden thanked Cllr. Hill for the work being put into the report. |
| 169/20 |  | **Recreation Committee**. To receive minutes of the meeting 19th January 2021. The minutes had been circulated prior to the meeting – a survey is being carried out by FoHPF on the equipment preferred by children of the village. |
| 169/20 | .1 | Confidential item - Bowling Green access – an update was provided.  Signed: Date: |
| 170/20 |  | **Planning Committee** – To receive minutes of recent meetings. Friday 5th Feb meeting. |
| 171/20 |  | **Amenities Committee** – To receive minutes of the meeting 19th January 2021. The minutes had been circulated prior to the meeting. |
| 171/20 | .1 | Parish Land at Hathersage Booths. See clerk’s report.   * The Parish Council **agreed** to make the lease with which ever neighbours wish to be party to it. * The Parish Council **agreed** that the rent should be £400 or a ‘round figure’ of this amount split equally between the number of tenants. * The Parish Council **agreed** that the lease should be for a period of 5 years. |
| 171/20 | .2 | Butcher’s car park lease – questions raised by solicitor have been answered and a further response is awaited. |
| 171/20 | .3 | To discuss the fire in The Dale and the HPC position on a disposable BBQ ban:  The police have advised that this prosecution has now been passed to the Crown Court.  The Clerk was asked to write to DDDC in support of imposing a ban on disposable BBQs as there is significant support in the village for this. It was unclear why DDDC are not supporting this when HPBC are. This will mean that some areas of the National Park will have a ban in place and others will not. Clarification on DDDC’s standing is to be sought. |
| 172/20 |  | **Transport Committee** – To receive minutes of any recent meeting. |
| 172/20 | .1 | Proposed TRO – the detail of this proposal is contained in the Transport Committee minutes of 27th January 2021. The meeting **approved** the proposed content of the TRO and the Asst. Clerk will forward this to DCC. Cllr. W Hanley suggested a well-advertised meeting when the TRO is completed; this was **agreed**. DCC are to be asked if HPC can help with publicity. |
| 172/20 | .2 | DCC Main Road Bus Stop proposal – following a site meeting the previous week between DCC and 2 Cllrs. this proposal was **approved**. The Clerk will notify DCC Alex Sidebottom. |
| 173/20 |  | **HR Committee** – To receive minutes of recent meetings 12th January 2021. |
| 173/20 | .1 | To agree the appointment of the incoming clerk following interviews – It was **agreed** to appoint Maura Sorenson as Clerk. See minute number 167/20.4 above. |
| 173/20 | .2 | Reconfirm furlough arrangements. It was agreed to extend the current arrangement until 8th March which is the current known end date of Lockdown 3. |
| 174/20 |  | **Website Update** – To receive any report of the Website Working Group – there has been no meeting. |
| 174/20 | .1 | It was noted that the source of the webpage for the train timetable displayed at the Heart of Hathersage will be moved to be hosted within the HPC website. John Dalton is dealing with this. |
| 175/20 |  | **Burial Ground Committee** – To receive minutes of recent meetings. |
| 175/20 | .1 | The burial ground report has been received. The clerk was asked to contact the family of the plot with a loose headstone to request that it is repaired. |
| 176/20 |  | **Clerk’s Report/Correspondence** – noted that the Clerk’s report had been received. |
| 176/20 | .1 | Proposed letter by PPPF to local MPs re: PDNPA funding – it was agreed that the Clerk should write to PPPF supporting this letter to MPs. |
| 177/20 |  | **Village Matters –** nothing to report |
| 178/20 |  | **Memorial Hall** - To receive Memorial Hall Management Committee Minutes – no meetings have been held. It is understood that the Memorial Hall is being assessed as a possible Covid vaccination centre but no decision has yet been received |
| 179/20 |  | To note DALC circulars and other items circulated – confirmed. |
| 180/20 |  | To confirm the next HPC on-line meeting will be at 7.30 pm Tuesday 2nd March 2021. |
|  |  |  |

Signed: Date: