

HATHERSAGE PARISH COUNCIL

Clerk – Maura Sorensen, *Heart of Hathersage, Main Road, Hathersage, S32 1BB*

Mob: 07766629419 Email: clerk@hathersageparishcouncil.gov.uk

Minutes of the online meeting of the HR Committee of Hathersage Parish Council held at Hathersage Memorial Hall on Tuesday 8 June 2021, 8pm

Present: Councillors Bill Hanley (Chair), Emily Abbey, Bridget Hanley, Jane Marsden, Heather Rodgers and Stuart Turner
In attendance: CF Cave (Treasurer), Maura Sorensen (Clerk), Mike Wellington (Leisure Services Manager)

- 017/21 Apologies for absence.
018/21 To decide any variation in the order of business – none.
019/21 Declaration of interests - none
020/21 **Committee Terms of Reference** – noted amendments agreed at the 11 May meeting. Further agreed to incorporate a reference to holding virtual meetings in exceptional circumstances; Cllrs agreed that, wherever possible, face-to-face meetings should be held.
021/21 Minutes of the previous meeting of 11 May 2021 were **confirmed**.
022/21 **Recruitment:** the Clerk provided an update – noted the closing date for applications is Friday 11 June.
023/21 **Employment contracts** (for pool staff on zero hours contracts): noted this item to be carried forward on the agenda; the RFO and Clerk to review terms of the contracts in due course. Cllrs noted reference in the earlier meeting of the Swimming Pool Committee to the staffing structure for pool staff. ***MW and GF to consider pool staffing structure and share outcomes/proposals with the HR Committee.***
024/21 **Project management (new role):** noted this item to be carried forward on the agenda. Cllrs referred to the 14 May meeting of the working group looking at proposals for/management of medium to longer term Parish Council projects. Cllr Turner reiterated the benefits of separate project management for capital projects.
025/21 **Covid matters** - pool staff and Covid vaccination: noted this item to be carried forward on the agenda. Mike Wellington noted the majority of pool staff have had at the least one dose of the vaccination. Suggested all staff should be encouraged to take up the vaccination offer. Noted it was unlikely staff vaccination take-up could be made mandatory and account should be taken, for example, of those who may have been advised not to take up vaccination on medical grounds.
026/21 Clerk's report/correspondence – none.
027/21 Items for the next meeting: staffing structure/pay rates (***MW/GF to draft a report on the pool staffing structure***). The RFO noted he would share details of staff pay rates.
028/21 Confirm date of next meeting – Tuesday 13 July 2021, following the meeting of the Swimming Pool Committee.

Meeting ended 8.30pm.

Signed:

Date: