

HATHERSAGE PARISH COUNCIL

Clerk – Maura Sorensen, *Heart of Hathersage, Main Road, Hathersage, S32 1BB*

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June 2021

A meeting of Hathersage Parish HR Committee will take place on Tuesday 8 June 2021 at 8.00 pm at Hathersage Memorial Hall. The Agenda for the meeting is set out below. *M Sorensen* M Sorensen, Clerk for Hathersage Parish Council

AGENDA

- 1 Apologies for absence.
- 2 To decide any variation in the order of business.
- 3 Declaration of interests.
- 4 **Committee Terms of Reference** – to review/approve amendments proposed at the May HR meeting.
- 5 Confirmation of minutes of the previous meeting of 11 May 2021 and any matters arising.
- 6 **Recruitment:** update on Assistant Clerk recruitment.
- 7 **Employment contracts** (for pool staff on zero hours contracts): to keep this item on the agenda noting the RFO and Clerk to review terms of the contracts in due course.
- 8 **Project management (new role):** any update from the meeting of the working group (considering proposals for/management of Parish Council medium to long term projects) held on 14 May 2021.
- 9 **Covid matters:** future staff recruitment and seeking advice on whether Covid vaccination should be a requirement.
- 10 Clerk's report/correspondence
- 11 Items for the next meeting.
- 12 Confirm date of next meeting – Tuesday 13 July 2021.