

HATHERSAGE PARISH COUNCIL

Clerk – Maura Sorensen, *Heart of Hathersage, Main Road, Hathersage, S32 1BB*
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Hathersage Parish Council Swimming Pool Committee meeting, Tuesday 16 May 2023, 7.00 pm MINUTES

Present Councillors B Hanley, W Hanley, Tim Hill, Jane Marsden, Rosie Olle, Heather Rodgers
In Attendance Maura Sorensen, Clerk to the Parish Council; Mike Wellington, Leisure Services Manager (LSM)

- 001/23 Apologies for absence – Chris Cave (Responsible Finance Officer); George Foy (Pool Operations Manager).
- 002/23 **Election of a Chair and Vice Chair**
Chair – Cllr W Hanley was nominated by Cllr B Hanley, seconded by Cllr Olle and **unanimously elected**.
Vice-Chair – Cllr Jane Marsden was nominated but declined noting she was not currently in a position to take on significant additional responsibilities. Agreed to look again at Vice-Chair nominations at the June meeting.
- 003/23 A **review** of the committee’s membership and terms of reference (ToR). Membership – Cllrs B Hanley, W Hanley, T Hill, R Olle, J Marsden and H Rodgers was noted/confirmed. Cllr Hill proposed an amendment to ToR 4.1. Suggested Cllr Hill share the proposed wording of the amendment prior to the June SPC – to be considered at June SPC and recommendations for any changes to be agreed and put to full Council.
- 004/23 Any variation in the order of business – none.
- 005/23 Declaration of interests – Leisure Services Manager Mike Wellington (Parish Council employee).
- 006/23 **Public participation** - a period of not more than ten minutes for members of the public and Members of the Council to comment on any matter – no members of the public were in attendance.
- 007/23 **Minutes of the 11 April 2023 meeting** were **confirmed** and actions arising (*referenced in the Action Log*) from the minutes **noted**.
- 008/23 **Pool Manager’s Report**
- .1 **Operations and maintenance** (*specific operational and maintenance actions and updates were cross referenced with the Action Log*) **including**:
- **Showers (indoors and outdoors)**: awaiting a start date from the contractor to start work to increase capacity in the outdoors showers – ongoing liaison with the contractor to get the work done as soon as possible.
 - **Quotes for painting – further queries raised with a contractor**: the LSM noted that Garton had satisfactorily addressed questions about using scaffolding as/when appropriate; Cllrs noted there would be some additional expense. Cllrs asked how soon Garton would be able to make a start; LSM to liaise further – he noted Garton had indicated they could be flexible and would be able to undertake the work in tranches, fitting in with, and accommodating, pool needs. **Agreed to award the contract to Garton** (*as discussed at full Council – pending satisfactory response to queries about Health and Safety and use of scaffolding*); **Clerk to confirm award of the contract and inform other contractors that they had not been successful**.
 - **Pool edge tiling**: work had not proceeded as planned because of poor weather. LSM suggested looking for dates after the May school half-term – agreed LSM to liaise with Cumberlidge on dates. Noted work may take up to two days; flagged the need for clear and timely communication with pool users about any closure.
 - **Pool website**: noted issues previously raised had been mostly resolved though some links were still broken (*Cllr B Hanley to flag specifics with pool management*). Cllr W

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Date:

Page 1 of 3

Hanley suggested undertaking monthly website checks to ensure all information published was up-to-date, links were working etc. Cllr B Hanley suggested publishing a printable timetable. Other measures to share timetable information was flagged including use of a QR code (on the pool door), or an App.

- **Asbestos Audit:** an audit report was received. Noting references to the Duty Holder in the report, it was further noted the report cited that this was typically the person in charge of the premises and **agreed** that the Leisure Services Manager should be the Duty Holder.
 - **Condition report (pool solarium and bandstand):** a report was received. Cllrs acknowledged that, though outcomes on the condition of the veranda were positive, the report outlined the need for some significant works to be undertaken. Cllr Hill noted he would look at the rails referenced in the report, in line with his concerns about possible corrosion and rot. **Agreed that a small working group – LSM; Cllrs Hill and Rodgers – will look at the detail of work needed and draft a list of works to go to tender.**
- .2 **Pool electronic entry system:** the LSM referenced the Pool Operations Manager (POM) meeting with another provider noting the provider had shared details of a simpler model, more appropriate for the pool, and with a cheaper monthly subscription. Cllr B Hanley referenced another provider – ID Card Supplies – suggesting pool management liaise with them. Cllrs highlighted the need for a definitive project timescale. **Agreed that pool management provide a full report by 7 June, for consideration at 13 June SPC;** Cllrs asked that the POM attend to talk to the report and address Cllr queries. Suggested SPC would need to consider system recommendations at the August meeting in order to make recommendations to the September HPC meeting, with a view to implementing an electronic entry system from October.
- .3 **Staffing:** LSM confirmed communication with three lifeguards who had not worked at the pool for some time. One had indicated they would like to ‘remain on the books’ – Cllrs agreed that, as current staffing is sufficient, this wouldn’t be appropriate. One individual had indicated they were no longer actively seeking work at the pool; the other individual had not responded. **Agreed to take all three ‘off the books’ Clerk to liaise with the RFO.**
- .4 **Events / Marketing / Fundraising:** noted the pool was hosting the Historic Pools of Britain event on 17 May; noted cancellation of the 2023 Hilly Triathlon (but that pool training sessions already booked were going ahead); confirmed Ross Edgley had booked pool hire for Saturday 20 May – noted communications with residents and staff arrangements – suggested he will be hiring the pool for further sessions.
Cllr Hill queried, with Cllr Olle, progress on station advertising. Cllr Olle referenced plans for posters/picture boards – to include images related to the pool - but not current pool promotional artwork - and without text. Cllrs suggested that posting the picture boards at all Hope Valley stations could cause confusion for visitors re the pool’s location. Cllrs also expressed a preference for a pool poster using current artwork and including clear details of the location and contact details; Cllrs asked Cllr Olle to make enquiries with Northern Rail.
- 009/23 **Pool boiler – low pool temperatures and related refunds to season ticket holders:** noted refunds recently made.
- 010/23 **Next meeting with pool staff:** **agreed** Wednesday 7 June, 5pm (Memorial Hall – Stanage Hall). **Clerk to invite all pool staff and to invite staff to flag any issues/items they would like to discuss/address.**
- 011/23 **Local authorities pool funding**
- .1 **High Peak Borough Council (HPBC):** noted there had been no response so far from HPBC about future funding. Clerk to continue to pursue a response. Agreed to retain this item on the agenda until a response has been received. Suggested, in any further discussions, the Parish Council should also emphasise the positive environmental factors i.e. the extent to which High Peak residents can access the pool by public transport and by bicycle.
- 012/23 **2023-2028 Pool Business Improvement and Renewal Plan:** consideration of project management of elements of the plan. Cllr W Hanley to discuss further with pool management; details to be considered at June SPC. Noted the heating project is the most significant initiative needing clear project management.

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Page 2 of 3

- 013/23 **Pool Heating Project**
- .1 **Leisure Energy (LE):** Cllr Hill referenced the late arrival of the LE Executive Summary report – too late to circulate to SPC members ahead of this meeting. Cllrs expressed frustration with the tardiness of LE reporting. Cllrs discussed next steps. Noted SPC members will need to read and consider the report **Clerk to circulate**; Cllr Hill to follow up with his thoughts on the report. Agreed to schedule a meeting with LE to which *all* Cllrs would be invited. Dates suggested – Wednesday 14 or Wednesday 28 June – Cllr Hill to liaise with LE on the date and time. In the interim, Cllr Hill to produce a summary report for June HPC. Cllrs expressed some concerns at the lack of operational detail in LE report; Cllr Hill reiterated that LE had been commissioned to deliver a feasibility study.
 - .2 **PDNPA: noted** outcomes of the recent positive and encouraging meeting with the PDNPA Chair, Chief Executive and Head of Planning.
 - .3 **Funding:** the Clerk highlighted the challenges of making the recent submission for LSAF funding.
 - .4 **Weather data monitoring:** noted monitoring is ongoing. Cllr Hill noted some useful data and information is being gathered.
- 014/23 **Finance**
- .1 In the absence of the RFO, noted there was no report on this occasion. Cllr W Hanley noted pool income and expenditure reference in the 2022-23 annual accounts noting the pool is not running at an operating loss.
- 015/23 **PDNPA Dales Area Parish Members Nomination and Ballot:** as referenced at the 9 May HPC meeting – Cllr W Hanley expressed interest and Parish Council **support** for his nomination was confirmed. Cllr W Hanley to complete the nomination paperwork.
- 016/23 **Clerk – any additional reports and/or correspondence** – none.
- 017/23 Next meeting – **13 June 2023, (start time confirmed as 7.30pm)**; and to **note** any items for the June meeting – nothing additional to items identified within the minutes.

Meeting ended 8.30pm

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Page 3 of 3