

HATHERSAGE PARISH COUNCIL

Clerk – Ms Maura Sorensen, Heart of Hathersage, Main Road, Hathersage, Derbyshire, S32 1BB

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To the Members of Hathersage Parish Council. Dear Councillor, you are summoned to attend a meeting of Hathersage Parish Council on Tuesday 6 February 2024, 7.30pm, at St Michael's School, School Lane.

M Sorensen Clerk for Hathersage Parish Council. *Members of the public are entitled to attend all meetings of the Council (subject to certain restrictions). With the permission of the Council members of the public may address the Council during the time set aside for the purpose, on items appearing on this agenda. It would be appreciated if attendance could be confirmed with the Clerk.*

AGENDA

Timings

- 1 **7.30** To **receive** apologies for absence.
- 2 To **decide** any variation in the order of business.
- 3 **Declaration of Members Interests.**
- 4 **Public Participation.**
 - a) A period of not more than ten minutes for members of the public and Members of the Council to comment on any matter.
 - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will have an opportunity to raise any relevant matter.
- 5 **Confirmation of Minutes**

Confirmation of the minutes of the HPC meeting of 2 January 2024 and to **note** actions arising from the minutes.
- 6 **PDNPA, DCC, DDDC matters and related reports from community groups**
 - .1 PDNPA – oral report/update from Parish Member Cllr W Hanley.
 - .2 **New PDNPA CEO and informal meetings with Peak Park communities:** a recent newsletter references a meeting to be held at the pool café; date to be agreed.
 - .3 **Environment Act and meeting biodiversity requirements:** to **consider** adopting the DALC model policy and action plan; and to **consider** seeking external support around meeting biodiversity requirements.
 - .4 **Local rewilding group, and Hathersage Horticultural Society:** to **note** and **comment** on a proposal in relation to Jagers Lane (*see report for details*).
 - .5 **Flood management:** to **note** outcomes from the 19 January meeting facilitated by DCC and the Environment Agency.
 - .6 **Meeting with DDDC Officer Steve Capes on preparing funding bids:** to **note** discussions, and some recommendations.
- 7 **HPC Volunteer Policy:** to **approve** the policy (*template policy adapted for HPC*).
- 8 **HPC Disciplinary Policy and Procedures:** to **agree** an amendment recommended by DALC (*see report for details*).
- 9 **Financial Regulations:** to **approve** the list of those who have direct debit authority on the HPC account (*referenced in the Treasurer's report*).
- 10 **8.15 Financial Matters:**
 - .1 To **receive** the RFO's Report.
 - .2 To **receive** a statement of accounts.
 - .3 To **approve** accounts for payment.
 - .4 To **note** account scrutiny arrangements and **approve** signatories from the agreed schedule for the coming month, to approve and pay wages and any urgent items between this meeting and the March 2024 meeting.
- 11 **8.30 Committees and Working Groups:** to **receive** minutes *where meetings have been held since the previous month's full Council meeting*; **consider** committee recommendations; **note** actions.
 - .1 **Leisure Facilities and Amenities Committee:** to **receive** minutes of the meeting of 9 January 2024.
 - .1 **Heart of Hathersage:** to **approve** a quote for a desktop and shelving.

- 12 **Swimming Pool Committee:** to **receive** minutes of the meeting of 16 January 2024. And to **receive** a written update on the pool heating project.
- 13 **Planning Committee:** to **receive** minutes of the meeting of 11 January 2024.
- 14 **HR Committee (CONFIDENTIAL):** to **receive** minutes of the meeting of 30 January 2024.
- .1 **2024-25 Staff Pay:** to **agree** HRC recommendations.
- .2 **Bhayani Law contract for provision of HR advice and support:** following a vote it was **agreed** (three for; one against) to **recommend** renewal of the contract for a further three years (*see report for details*).
- .3 **Duty Supervisor proposals**
- to **agree** HRC recommendations on the role, noting further work to be undertaken to finalise the job description and person specification (for agreement/recommendation at the March HRC meeting).
 - to **agree** HRC recommendations on setting an outline budget for summer and winter Duty Supervisor hours.
- .4 **Independent Pool Advisor:** to **agree** HRC recommendations on appointing an independent Advisor.
- .5 **Safeguarding - DALC Safeguarding Policy -** HRC **recommend** the Parish Council adopts the policy, with appropriate links to the Pool Safeguarding Policy and Procedures.
- .6 **Safeguarding - Pool Staff Safeguarding Training -** HRC **recommends** that the Parish Council pay for all pool staff to undertake Swim England (online) safeguarding training and that it is mandatory that all pool staff complete the training (*see report for details*).
- .7 **Public Sector Equality Duty: Cllrs to note** the government's new [non-statutory guidance](#) for public authorities and the equality duties under the 2010 Equality Act (s. 149); Parish Councils are public authorities covered under the Act.
- .8 **Assistant Clerk recruitment:** an **update**.
- 15 **Transport matters:** the next meeting will be held on 27 February 2024. There is a **report** from Cllr Hill with **updates** on transport-related matters.
- 16 **9.00 IT - including the HPC website; social media**
The IT (and CCTV) working groups are yet to meet to further consider next steps etc.
- .1 **Cllr email accounts:** DALC advise that, while it has previously been deemed 'best practice' for Cllrs to have dedicated email addresses it will shortly become an audit requirement (*see report for details*).
- .2 **CCTV:** an **update**.
- 17 **Clerk's Report/Correspondence:** to **note** updates/items shared since the January 2024 meeting including:
- DCC consultation on division boundaries.
 - Hope Valley Railway Upgrade - update.
 - HVCA January Newsletter.
 - Policy newsletter on securing property/items against burglary.
- 18 **Village Matters**
- .1 **Hathersage News:** to **agree** HPC news/items for inclusion in the next issue.
- 19 **Memorial Hall:** to **receive** minutes of the November 2023 meeting of the Memorial Hall Management Committee (and any related reports).
- 20 **Note DALC newsletters (and other circulars) shared since the January 2024 meeting; January and February DALC newsletters shared with Cllrs) – see excerpts below:**
- **S137 limit raised to £10.81 for 2024-25.**
 - **Procurement thresholds increase:** from 1 January 2024 the thresholds for public procurement have increased. New thresholds for public contracts with an estimated value, including VAT, are: Goods & Services - over £214,904 (previously 213,477); Public works (construction) - over £5,372,609 (previously £5,336, 937).
 - **Switching to .gov.uk:** DALC reference support and funding for parish councils – presumably only for those councils who do not currently have a hosted website/email accounts (HPC already has a .gov.uk website and email accounts).

- **Pre-election publicity on parish council noticeboards:** DALC advise caution on posting publicity e.g. from MPs and the Police and Crime Commissioner – detailed advice available at <https://www.local.gov.uk/publications/short-guide-publicity-during-pre-election-period>
- **Making connections across the UK:** [National Networks](#) for Councils, Cllrs and common interest groups e.g. on the climate emergency; LGBT+ Cllrs, women Cllrs; young Cllrs.
- **Civility and Respect Pledge** see further [details](#) and a [newsletter](#).
- **Green light to Derbys-Notts Devolution Deal:** devolution for the region approved by DCC, Derby City Council, Nottinghamshire County Council and Nottingham City Council; once finalised by Parliament the necessary legislation could see the EMCCA come into existence by March 2024 triggering up to £4 billion of funding and investment plus devolved powers for transport, skills, adult education, housing, environment and economic development.
- **New Model Contract of Employment for Clerks** *DALC note current contracts do not need to be immediately replaced with the new contract.*

21 9.30 **Date and time of next meeting – 5 March 2024, St Michael’s School;** and to **note** items for the March agenda.

A meeting of the King George’s Field Charity will be held directly after the closure of the Parish Council meeting.